

Regular Meeting of the Board of Directors

9751 Merced Falls Road
September 16, 2019 at 1:00 p.m.

Mission Statement: *The Lake Don Pedro CSD is dedicated to providing our customers with ample quantities of high quality water meeting all standards, in a fiscally responsible manner.*

AGENDA

1. CALL TO ORDER: Presiding Officer: Establish Quorum, Pledge of Allegiance:

2. PUBLIC COMMENT:

Any person may address the Board at this time on any matter within the jurisdiction of the Board that is NOT ON THE AGENDA. A maximum of three minutes is allowed each person and a maximum of 20 minutes per topic. Any person wishing to address the Board on an item ON THE AGENDA will be given the opportunity at that time. Speakers are encouraged to consult District Management or Directors prior to agenda preparation regarding any District matters, as no action will be taken on non-agenda issues.

3. PRESENTATION ONLY:

- a. Presiding Officer's Report
- b. General Manager's Report:

4. APPROVAL OF CONSENT AGENDA: The following items may all be approved in one motion or considered separately as determined appropriate by the President

- a. Read and file the Treasurer's Report for the period ending August 2019, including summary of claims paid
- b. Approval of the Minutes of the Regular Meeting of August 19, 2019

5. DISCUSSION AND ACTION ITEMS:

- a. Discussion and Action – Request for water service on property 11338 Molina St. La Grange, CA – 071-230-19

6. CLOSED SESSION:

- a. Close Open Session
- b. CONFERENCE WITH LEGAL COUNSEL – POTENTIAL LITIGATION
Government Code Section 54956.9(b)

c. Close Closed Session

d. **RECONVENE TO OPEN SESSION:**

e. Report of Action(s), if any, taken during Closed Session(s).

7. ADJOURNMENT:



Lake Don Pedro Community Services District

GENERAL MANAGER'S REPORT

September 9, 2019

We are in the process of finalizing numerous District projects. With the completion of these projects we can then turn our focus and resources on implementing new District plans. Currently we are in the process of building an emergency leak crew. The District is in the process of gathering the key components required to provide our customers with excellent emergency leak services. Transitioning from outside services (contractors) to District employees maintaining our Distribution system will be a challenge. I am confident this is a wise financial decision. In addition I feel we will be able to address system maintenance in a more expedient manner while providing reliable efficient customer service.

In addition to finding me in my office, I can be reached at the following:

- District phone – (209) 984-6082
- E-mail - Patrick@ldpcsd.org

Grant opportunities

1. Cal OES HGMP. We continue to work with Blackwater engineering to provide pertinent documentation when requested by the State. It looks as though this project if approved will fund next fiscal year.

Projects

1. Ranchito Well #2. Recently the pump quit operating. We are in the process of securing quotes to replace.
2. The construction for Phase B(effluent meter installation) of our service line replacement program is complete. Our SCADA contractor is scheduled for 9/17/19 to perform final connections.
3. Howk Systems will soon begin the removal of the non-operable intake pump. They are awaiting a valuable tool to assist in the removal of the large 12” casing.
4. Ranchito Well #1. We are in the process of chlorinating. We will soon begin our bacteriological sampling. Once this important step is complete the contractor can test pump/piping and finalize this project.

5. Twin Lakes. Our barge is well on its way to being operable and functional. We continue to meet weekly to go over any modifications that may arise to existing plan. They have made tremendous progress on the structural fabrication, and are on schedule.

Operations

Our staff responded to 46 service calls this past month and read approximately 1450 residential meters. There have been numerous leaks within our system since our last meeting. Our newly repaired leak detector assisted tremendously in pin pointing the location of existing leaks. District staff worked with contracted services to expedite the repair of these lines. Recently we have identified the need to hypochlorinate our filter beds. This process will help us gain longer run times between backwashing. Our newly implemented service and maintenance program has assisted in the diagnosis and repair of our Backhoe, Dump Truck, and tow behind air compressor. Each of these pieces of equipment will play a vital role in the Districts ability to perform in-house system repair and maintenance. There will be additional repairs and purchases in the near future that will assure our success in repairing system leaks. The District recently hired a new Water Operator to assist existing staff with distribution maintenance. He will begin September 16th. Our new employee has years of underground experience and currently holds his Water Distribution III certification.

Administration

Our kickoff meeting with NBS Government Financial is scheduled for 9/17/19. I look forward to seeing the options this experienced firm can offer the District. I have recently began quarterly performance evaluations on District staff.

Sincerely,

Patrick McGowan
General Manager

Water Distribution System:

	Date (mo/dy/yr)	Plant Eff Meter Reading (ccf)	(A) Plant Eff Meter Corrected (ccf)	Central Tank Level (feet)	(B) Central Tank Volume (cu. ft.)	Enebro Tank Level (feet)	(C) Enebro Tank Volume (cu. ft.)	Alamo Tank Level (feet)	(D) Alamo Tank Volume (cu. ft.)	Coronado Tank Level (feet)	(E) Coronado Tank Volume (cu. ft.)	Lazo Tank Level (feet)	(F) Lazo Tank Volume (cu. ft.)	Aroblada Tank Level (feet)	(G) Arbolada Tank Volume (cu. ft.)	Sturtevant Tank Level (feet)	(H) Sturtevant Tank Volume (cu. ft.)	Customer Meters Total Readings (ccf)	(I) Customer Meters Corrected (ccf)
Current	08/29/19	582,197	582,197	27.30	231,910	28.10	24,034	7.10	27,324	28.10	24,034	18.60	10,650	18.40	40,594	28.30	62,435	21,471	21,471
Last:	07/29/19	551,176	551,176		-		0		0		0		0		0		0	0	0
Difference:		31,021	31,021	27.30	231,910	28.10	24,033.89	7.10	27,324		24,034	18.60	10,650	18.40	40,594	28	62,435	21,471	21,471

Other metered and unmetered uses (J):

Item	**Method Measured	Quantity (ccf)
Fire fighting		
Other hydrant usage		
Main flushing		
Bulk water sales	Pumped from Lake	
Repaired leaks	Pumped from Wells	
Water quality testing	Total Pumped	
Tank drainage or overflow	Change in RW Storage	
Other: Main Breaks	Used at Plant	
Other:		
Other:		
Total (ccf): (G)		0

Totals for Zone:	
Flows into System (A):	31,021.00 (ccf)
Change in Storage (B+C+D+E+F+G+H):	4,209.80 (ccf)
Flows Out of Zone (I+J):	21,471 (ccf)

Real and Apparent Treated Water Loss 5,340 CCF = 12.26 AC-FT for period: 07/29/19 through 08/29/19 System Loss, % 17%













**LAKE DON PEDRO
COMMUNITY SERVICES DISTRICT**

Treasurer's Report

Reporting Period: August 2019

The district ended the month of August 2019 with the following balances in our accounts:

* All bank accounts verified against bank statements

Restricted:		
Investment - LAIF	\$	170,510
Total Restricted:		<u>\$ 170,510</u>
Unrestricted:		
Checking	\$	103,832
Money Market - Working Capital	\$	268,686
Petty Cash	\$	<u>125</u>
Total Unrestricted:		<u>\$ 372,643</u>
Total Restricted & Unrestricted:		<u>\$ 543,153</u>

The district ended August 2019 with the following amounts affecting our financial status:

	<u>Aug-2019</u>	<u>Year to Date</u>
<u>Sales & Business Revenue:</u>	<u>\$ 138,061</u>	<u>\$ 285,533</u>
<u>Total Operating Expenses:</u>	<u>\$ (100,680)</u>	<u>\$ (209,021)</u>
<u>Non-Operating Income/Expense:</u>	<u>\$ (16,536)</u>	<u>\$ (35,210)</u>
<u>Water Drought Income/Expense:</u>	<u>\$ 400,000</u>	<u>\$ 323,485</u>
<u>Change in Net Assets (P&L):</u>	<u>\$ 420,845</u>	<u>\$ 364,787</u>
 <u>Net Cash Flow:</u>	 <u>\$ (71,010)</u>	 <u>\$ (393,850)</u>

Accounts Receivable:

Billing Time Frame	Utility Billing	Availability Billing	A/R Other	A/R Accrue	A/R Water IRWMP	A/R Water DWR
Current	\$ 1,299	\$ -	\$ 329	\$ 122,665	\$ -	\$ 400,000
> 30 Days	\$ 34,038	\$ 185,874	\$ -	\$ -	\$ -	\$ -
> 60 Days	\$ 11,992	\$ -	\$ -	\$ -	\$ -	\$ -
> 90 Days	\$ 681	\$ -	\$ -	\$ -	\$ -	\$ -
> 120 Days	\$ 4,510	\$ -	\$ 5,241	\$ -	\$ -	\$ -
Credits	\$ (27,985)					
Total	\$ 24,535	\$ 185,874	\$ 5,570	\$ 122,665	\$ -	\$ 400,000
Total Combined	\$ 333,074		\$ 5,570		\$ 400,000	
 G/L Balance	 \$ 333,074		 \$ 5,570		 \$ 400,000	
 Difference	 \$ -		 \$ -			 \$ -

* Amount of availability payments received: \$0

* Amount of availability payments outstanding: \$185,874

Accounts Payables:

Payable Time Frame	A/P Trade	A/P Accruals	A/P Water Accrual
Current	\$ 29,084	\$ -	\$ 10,873
> 30 Days	\$ -	\$ -	\$ 9,719
> 60 Days	\$ -	\$ -	\$ -
> 90 Days	\$ -	\$ -	\$ -
Credits	\$ -	\$ -	\$ -
Total	\$ 29,084	\$ -	\$ 20,592
 G/L Balance	 \$ 29,084	 \$ -	 \$ 20,592
 Difference	 \$0	 \$0	 \$0

“ I certify that the District investments have been made in accordance with the Investment Policy. I further certify that the District has adequate revenue to cover its operating expenses for the next six months, in accordance with California Government Code Sections 53646 (b) (2) and (3) respectively”.

Name	Title	Date
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Statement of Revenues and Expenses (P&L)
August 2019 & Year-To-Date Versus 6/30/20 Approved Budget

		Aug-19	August vs Budget %	2019-2020 YTD	YTD vs Budget %	2019-2020 Budget	Remaining Budget
Revenue							
01-0-3010-301	Meter Reconnection Fee	50	#DIV/0!	100	#DIV/0!	-	(100)
01-0-3010-302	Donated Capital - Meters Curre	5,000	33.33%	5,000	33.33%	15,000	10,000
01-0-4010-400	Water Sales Residential	42,900	14.32%	90,434	30.18%	299,627	209,193
01-0-4010-402	Water Availability Revenue	15,376	8.20%	30,866	16.46%	187,573	156,707
01-0-4010-403	Water Service Charges	79,899	8.34%	159,787	16.68%	957,732	797,945
01-0-4020-410	Interest Income - LAIF	-	0.00%	1,083	24.01%	4,510	3,427
01-0-4020-413	Int Inc Penalties - Customer	2,387	8.62%	4,762	17.19%	27,694	22,932
01-0-4020-414	Transfer Fee Income	900	15.00%	1,350	22.50%	6,000	4,650
01-0-4020-415	Other Income	552	7.01%	1,378	17.50%	7,874	6,496
01-0-4020-416	Meter Set Fee	500	11.90%	500	11.90%	4,200	3,700
01-0-4020-900	Hydrant Service Charge	15	4.50%	34	10.21%	333	299
01-0-4020-901	Hydrant Rental	80	10.42%	120	15.63%	768	648
01-0-4020-902	Hydrant Consumption	553	21.82%	576	22.75%	2,533	1,957
01-0-4020-999	Avail Fee Income	(2,212)	-124.90%	1,767	99.76%	1,771	4
01-0-4040-100	Lease Fee	2,745	7.87%	5,490	15.74%	34,884	29,394
TOTAL REVENUE		148,746	9.59%	303,246	19.56%	1,550,500	1,247,254
Expenses							
01-1-5010-100	Regular Pay - Plant	7,639	7.38%	15,369	14.85%	103,521	88,152
01-1-5010-101	Overtime Pay	1,903	10.86%	3,664	20.92%	17,519	13,855
01-1-5010-102	Sick Pay	367	8.26%	712	16.01%	4,448	3,736
01-1-5010-104	Vacation Pay	623	8.78%	1,150	16.21%	7,095	5,945
01-1-5010-105	Holiday Pay	-	0.00%	-	0.00%	6,287	6,287
01-1-5010-200	PERS	816	8.59%	1,564	16.47%	9,499	7,935
01-1-5010-201	FICA/Medicare	861	8.59%	1,667	16.62%	10,030	8,363
01-1-5010-202	SUI	-	0.00%	-	0.00%	1,094	1,094
01-1-5010-203	Health Insurance	3,736	8.02%	7,472	16.05%	46,564	39,092
01-1-5010-204	Workers Compensation	687	9.58%	1,373	19.16%	7,167	5,794
01-1-5010-206	Dental Insurance	240	7.94%	481	15.87%	3,029	2,548
01-1-5010-546	Travel, Meetings & Mileage	-	0.00%	-	0.00%	212	212
01-1-5020-510	Repair & Maintenance - Plant	827	4.59%	3,137	17.43%	18,000	14,863
01-1-5020-511	Repair & Maintenance - Vehicle	1,202	60.08%	1,656	82.79%	2,000	344
01-1-5020-512	Repair & Maintenance - Distribution	3,016	3.98%	6,370	8.41%	75,719	69,349
01-1-5020-515	R&M Transmission - Intake	-	0.00%	-	0.00%	32,000	32,000
01-1-5020-520	Small Tools & Equipment	-	0.00%	342	12.85%	2,662	2,320
01-1-5020-522	Gas, Oil & Lubricant - Plant	973	7.65%	1,893	14.88%	12,726	10,833
01-1-5020-524	Health & Safety	1,033	22.97%	1,049	23.35%	4,495	3,446
01-1-5020-529	Telephone - T & D	536	7.43%	1,520	21.07%	7,214	5,694
01-1-5020-544	Water Testing Fees	-	0.00%	3,560	25.14%	14,162	10,602
01-1-5020-545	Water System Fees	-	0.00%	-	0.00%	4,453	4,453
01-1-5020-548	Water Testing Materials	465	20.66%	465	20.66%	2,250	1,785
01-1-5021-521	Water Treatment Chemicals	814	3.87%	6,394	30.36%	21,057	14,663
01-1-5021-524	P G & E Power - Office	330	12.90%	628	24.54%	2,561	1,933
01-1-5021-525	P G & E Power - Intake	9,116	12.92%	18,271	25.89%	70,574	52,303
01-1-5021-526	P G & E Power - Well	20	7.16%	41	14.80%	277	236
01-1-5021-527	P G & E Power - Water Treatment	3,613	12.70%	7,118	25.01%	28,460	21,342
01-1-5021-528	P G & E Power - Distribution	4,631	12.82%	8,894	24.63%	36,108	27,214
01-1-5021-529	P G & E Power - Well 2	74	0.63%	124	1.06%	11,785	11,661
01-1-5021-530	P G & E Power - Medina	478	13.19%	1,247	34.43%	3,621	2,374
01-1-5021-532	P G & E Power - Well 5/6	478	15.36%	1,247	40.08%	3,110	1,863
01-1-5021-561	Purchased Water Actual-mid-p	10,873	15.23%	23,620	33.09%	71,381	47,761
01-1-5023-533	Outside Services	-	0.00%	505	5.48%	9,223	8,718
01-1-5023-537	Pest Control	68	1.18%	102	1.77%	5,756	5,654
01-1-5023-538	Engineering Services	-	0.00%	1,240	4.46%	27,817	26,577
01-1-5023-539	Employee Education	-	0.00%	275	131.58%	209	(66)
01-1-5024-540	Memberships	-	0.00%	-	0.00%	504	504
01-1-5024-542	Publications	-	0.00%	619	53.76%	1,151	532
01-1-5024-543	Licenses, Permits & Cert.	-	0.00%	-	0.00%	937	937
01-1-5032-583	Depreciation Expense	20,346	7.95%	40,693	15.89%	256,049	215,356
01-2-6010-100	Regular Pay - Administration	14,345	7.81%	29,445	16.03%	183,674	154,229

	Aug-19	August vs Budget %	2019-2020 YTD	YTD vs Budget %	2019-2020 Budget	Remaining Budget	
01-2-6010-101	Overtime Pay	111	5.10%	171	7.89%	2,166	1,995
01-2-6010-102	Sick Pay	1,329	18.88%	1,634	23.21%	7,042	5,408
01-2-6010-104	Vacation Pay	804	10.21%	1,290	16.38%	7,875	6,585
01-2-6010-105	Holiday Pay	-	0.00%	-	0.00%	4,675	4,675
01-2-6010-200	PERS	1,336	8.02%	2,658	15.95%	16,663	14,005
01-2-6010-201	FICA/Medicare	1,182	7.58%	2,350	15.07%	15,596	13,246
01-2-6010-202	SUI	-	0.00%	-	0.00%	1,519	1,519
01-2-6010-203	Health Insurance	4,023	7.58%	10,056	18.95%	53,069	43,013
01-2-6010-204	Workers Compensation	68	4.09%	136	8.17%	1,662	1,526
01-2-6010-206	Dental Insurance	159	7.94%	319	15.87%	2,007	1,688
01-2-6010-546	Travel, Meetings & Mileage	22	44.92%	22	44.92%	49	27
01-2-6020-512	Propane	-	0.00%	-	0.00%	797	797
01-2-6020-515	Customer Billing Supplies	-	0.00%	297	21.30%	1,393	1,096
01-2-6020-529	Telephone - Admin	318	8.14%	635	16.25%	3,908	3,273
01-2-6020-530	Office Supplies	416	13.71%	689	22.72%	3,032	2,343
01-2-6020-531	Postage	989	12.53%	2,204	27.93%	7,892	5,688
01-2-6023-531	Computer IT	6,096	18.79%	8,739	26.94%	32,436	23,697
01-2-6023-533	Outside Services	5,585	9.00%	10,151	16.36%	62,054	51,904
01-2-6023-535	Office Cleaning Serv	280	16.34%	380	22.17%	1,714	1,334
01-2-6023-536	Legal Services	1,221	11.85%	2,304	22.37%	10,300	7,996
01-2-6023-537	Audit Services	-	0.00%	-	0.00%	8,820	8,820
01-2-6023-539	Employee Education	438	29.23%	438	29.23%	1,500	1,062
01-2-6024-540	Memberships	-	0.00%	-	0.00%	6,723	6,723
01-2-6024-542	Publications	-	0.00%	389	28.57%	1,360	972
01-2-6024-543	Licenses, Permits & Cert.	-	#DIV/0!	105	#DIV/0!	-	(105)
01-2-6024-547	County Fees	-	0.00%	-	0.00%	101	101
01-2-6024-999	County Avail Fee	1,774	78.76%	1,774	78.76%	2,252	478
01-3-6025-100	Regular Pay	500	7.63%	1,000	15.26%	6,552	5,552
01-3-6025-201	FICA/Medicare	38	7.63%	77	15.27%	501	425
01-9-6030-546	Travel, Meetings & Mileage	426	575.34%	426	575.30%	74	(352)
01-9-6030-569	Credit Card Service Charges	580	8.21%	1,118	15.81%	7,069	5,952
01-9-6030-572	Business Insurance Expense	3,223	6.64%	6,445	13.28%	48,535	42,090
01-9-6030-576	Misc Other Expense	25	8.75%	51	18.13%	280	229
01-9-6030-577	Retired Employee Health	2,267	7.96%	4,533	15.93%	28,464	23,931
01-9-6030-580	Retired EE Benefit Expense	-	0.00%	-	0.00%	155,549	155,549
01-9-6031-580	Interest Long Term Debt	4,566	11.23%	7,611	18.72%	40,654	33,044
01-9-6032-583	Depreciation Expense	18	8.10%	36	16.19%	219	184
TOTAL EXPENSES		127,901	7.65%	261,943	15.68%	1,670,904	1,408,961

	Aug-19	August vs Budget %	2019-2020 YTD	YTD vs Budget %	2019-2020 Budget	Remaining Budget
CAPITAL IMPROVEMENT PROJECTS (IN PROGRESS)						
01-9-6030-591	IRWMP Service Lines	-	#DIV/0!	76,516	#DIV/0!	- (76,516)
01-9-6030-592	IRWMP Administrative Expenses	-	#DIV/0!	-	#DIV/0!	-
01-9-6030-593	IRWMP Water Use Efficiency	-	#DIV/0!	-	#DIV/0!	-
TOTAL CIP IN PROGRESS		-	#DIV/0!	76,516	#DIV/0!	- (76,516)
CARRYOVER PROJECT (GRANT) REVENUE						
01-0-4020-430	DWR Grant	400,000		400,000	#DIV/0!	
01-0-4020-425	IRWMP Service Line Replacement	-	#DIV/0!	-	#DIV/0!	-
01-0-4020-427	IRWMP Regional Water Use Efficiency	-	#DIV/0!	-	#DIV/0!	-
01-0-4020-426	IRWMP Grant Administration***	-	#DIV/0!	-	#DIV/0!	-
TOTAL CARRYOVER PROJECT REVENUE		400,000	#DIV/0!	400,000	#DIV/0!	- (400,000)
NEW CAPITAL PURCHASES / IMPROVEMENTS						
01-0-1090-170	Treatment Plant Upgrade		#DIV/0!		#DIV/0!	-
01-0-1090-314	Barge Renovation	6,159	12.32%	20,274	0.4054784	50,000 29,726
01-0-1090-316	Hormiga Water Line Replacement	-	#DIV/0!		#DIV/0!	-
01-0-1090-318	2018 SCADA Update Project		#DIV/0!	3,738	#DIV/0!	- (3,738)
01-0-1090-319	Fire Hydrant Replace 2018/19		#DIV/0!	-	#DIV/0!	-
01-0-1090-320	Alamo, Enebro & Intake		#DIV/0!	799	#DIV/0!	(799)
TBD	Replacement Truck		0.00%		0	75,000 75,000
01-0-1090-305	Ranchito Well #1		0.00%		0	40,000 40,000
TBD	Rate Study		0.00%		0	60,000 60,000
TBD	Intake Pump		0.00%		0	60,000 60,000
TOTAL NEW CAPITAL PURCHASES/IMPROVEMENTS		6,159	2.16%	24,811	8.71%	285,000 260,189

LDPCSD Financials**Statement of Net Assets (Balance Sheet)
for the month ending August 2019****Asset :**

Cash and investments	\$	543,153
Restricted cash	\$	-
Accts Receivable net of res	\$	185,883
Water Drought Receivable	\$	400,000
Inventory	\$	69,931
Prpd expense & deposits	\$	57,842
Deferred Outflow of Resources	\$	157,167
Total current assets	\$	1,413,976

Property, plant & equipment	\$	11,414,788
less depreciation	\$	(7,271,432)
C I P	\$	566,611
Net P P & E	\$	4,709,967

Other L T Assets

Total Assets	\$	6,123,943
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Liabilites:

Accounts payable	\$	29,084
Interest payable	\$	-
Water Accrual	\$	20,592
Accrued Payroll	\$	62,203
A/P Accrued Payables	\$	2,682
L T debt, current	\$	85,558
Total current liab	\$	200,119

L T debt

Post Retirment Benefit	\$	1,168,000
Net Pension Liability	\$	289,810
Deferred Inflow of Resources	\$	95,631
Muni Loan	\$	696,851
less current above	\$	(85,558)

Total Liabilites	\$	2,364,853
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Net assets	\$	3,759,090
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Total liab & net ass't	\$	6,123,943
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<u>Check Number</u>	<u>Vendor No</u>	<u>Vendor Name</u>	<u>Check Date</u>	<u>Check Amount</u>
23290	000076	USPS	08/01/2019	459.97
24092	000012	AQUA LAB	08/08/2019	3,560.00
24093	000635	Contractor Compliance And Monitoring Inc	08/08/2019	1,285.71
24094	000263	Brenntag	08/08/2019	796.76
24095	000562	SEMS TECHNOLOGIES, LLC	08/08/2019	3,495.00
24096	000118	D & D PEST CONTROL *	08/08/2019	34.00
24097	UB*10672	SUSAN DES GEORGES	08/08/2019	205.00
24098	UB*10673	JEWELL BECK	08/08/2019	93.00
24099	UB*10674	IVY / VIRGINIA GILMORE	08/08/2019	115.96
24100	UB*10675	ELIZABETH DOMINGUEZ	08/08/2019	199.46
24101	000308	Sierra Communications and Construction I	08/13/2019	68,855.64
24102	000203	GRISWOLD, LaSALLE, COBB, DOWD	08/13/2019	1,054.90
24103	000059	MARIPOSA GAZETTE	08/13/2019	222.00
24104	000105	PACIFIC GAS & ELECTRIC	08/13/2019	17,241.47
24105	0007349	Recology Mariposa	08/13/2019	252.65
24106	000585	MO CAL OFFICE SOLUTIONS	08/13/2019	104.09
24107	00071	Mother Lode Answering Service	08/13/2019	312.00
24108	0002321	STREAMLINE	08/13/2019	200.00
24109	000165	ACWA/JPIA	08/13/2019	10,025.25
24110	000290	Tuolumne County Recorder	08/22/2019	19.00
24111	005200	Price Ford	08/22/2019	1.51
24112	00008	SENTRY ALARM SYTEMS	08/22/2019	468.00
24113	000550	LUIS'S HOUSEKEEPING / YARDS	08/22/2019	140.00
24114	702	Warmerdam CPA Group	08/22/2019	2,500.00
24115	000157	CITY NATIONAL BANK	08/22/2019	59,503.04
24116	000091	VALERO MARKETING & SUPPLY	08/22/2019	973.04
24117	000606	BARRY ELECTRIC	08/22/2019	2,044.98
24118	000105	PACIFIC GAS & ELECTRIC	08/22/2019	73.71
24119	000105	PACIFIC GAS & ELECTRIC	08/22/2019	955.32
24120	100987	Twin Lakes Management Co.	08/22/2019	6,159.33
24121	000290	Tuolumne County Recorder	08/27/2019	108.00
24122	000136	AT&T	08/27/2019	448.12
24123	000094	USA BlueBook	08/27/2019	464.96
24124	000065	KKI CORPORATION	08/27/2019	3,712.50
24125	000383	BUSINESS CARD	08/27/2019	239.64
24126	000383	BUSINESS CARD	08/27/2019	681.85
24127	000383	BUSINESS CARD	08/27/2019	5.38
24128	000383	BUSINESS CARD	08/27/2019	1,005.10
24129	000550	LUIS'S HOUSEKEEPING / YARDS	08/27/2019	140.00
24130	000579	MCNAMARA SPORTS	08/27/2019	564.61
24131	0009924	PATRICK MCGOWAN	08/27/2019	864.16
24132	100995	Ann Bruley	08/27/2019	90.00
24133	660108	VERIZON WIRELESS	08/27/2019	94.29

Report Total: 189,769.40

Regular Meeting Minutes of the Board of Directors

9751 Merced Falls Road
August 19, 2019 at 1:00 p.m.

1. CALL TO ORDER: Presiding Officer: Establish Quorum, Pledge of Allegiance:

The Board of Directors of the Lake Don Pedro Community Services District held a regular meeting at 9751 Merced Falls Rd., La Grange, CA 95329.

President Johnson called the meeting to order at 1:01 p.m.

Directors present: Johnson, Hankemeier, Sperry, Warren, and Ross

Also Present: GM P. McGowan

Also present: Staff S. Marchesiello

2. PUBLIC COMMENT:

The Board received no public comments

3. PRESENTATION ONLY:

a. Presiding Officer's Report:

President Johnson stated he is pleased as to what GM McGowan communicated in his packet. He was glad the GM was "moving ahead" and getting the rate study done for the District because he thought "we needed it."

b. General Manager's Report:

Presented by GM P. McGowan

4. APPROVAL OF CONSENT AGENDA: The following items may all be approved in one motion or considered separately as determined appropriate by the President

a. Read and file the Treasurer's Report for the period ending July 2019, including summary of claims paid

b. Approval of the Minutes of the Regular Meeting of July 15, 2019

c. Correspondence received from SWRCB supplemental report of investigation, conclusion of complaint investigation against LDPCSD License 11395

Motion: To approve the consent calendar

Votes: Carried 5-0

First: Hankemeier Second: Ross

Ayes: Hankemeier, Ross, Johnson, Warren, and Sperry

Absent:

Open Public Hearing: 1:35 p.m.

Closed Public Hearing: 1:48 p.m.

August 30, 2019

Syndie Marchesiello

Board Secretary

RE: Request for Water Service to Property

Attn: Board of Directors

We would like to request consideration from the Lake Don Pedro Community Service District Water Board of Directors to serve water to our property located at 11338 Molina Street, La Grange, CA 95329. The Vacant Land Number is: AP#071-320-19 and we are LOT 3 as designated on Parcel Map filed in the Office of the County Recorder of Tuolumne County, in Book 44 of Parcel maps at Page 84, Tuolumne County Records. Attached please find a copy of the Survey Map.

At the time we purchased the property we were told by our Realtor, Nanci Dubuque, at Tri Country Realty Inc. that we could purchase a water meter since there was a water vault at the entrance to our land. There was no issue about purchasing a meter in 2004. The property below us already had purchased a meter and was a customer. We contacted the water district inquiring about the price of a meter and other utility companies regarding services to prepare for construction. However, we purchased the land for retirement property and were not ready to built at that time.

When we purchased the land in 2004 it was at the top of the market and the value has dropped tremendously. If water is not available to us, that will depreciate it even more. We fully understand this is not something you have any control over or are responsible for, but if you could grant us a variance it would be truly helpful and appreciated.

We are not able to make the next meeting on September 16, 2019 and would like to request our realtor Berit Brown from Berkshire Hathaway to represent us.

Thank you for your consideration. We appreciate your time and effort to help us.

Sincerely,

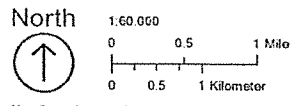
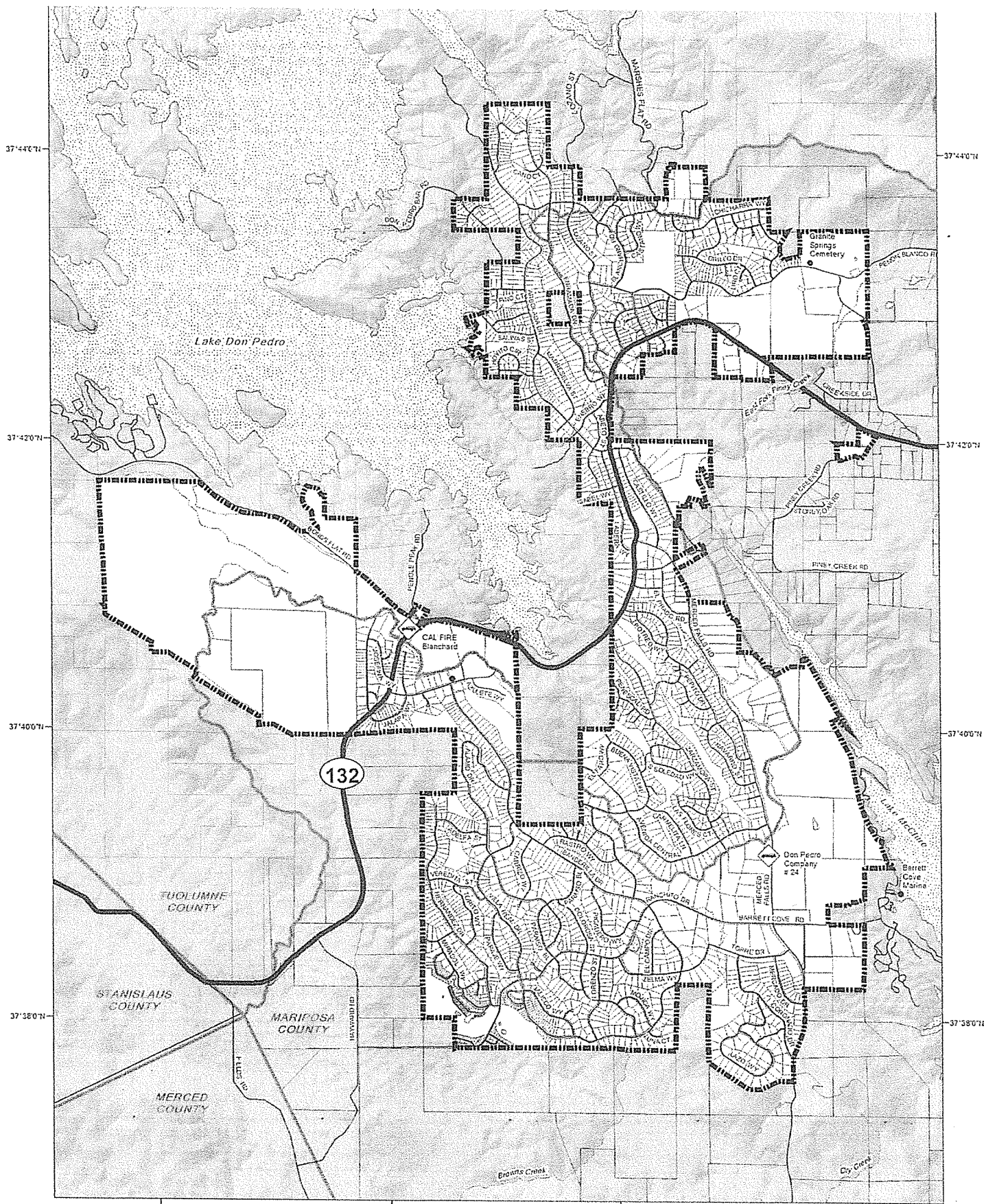
Joy and Michael Thompson

[REDACTED]

[REDACTED]

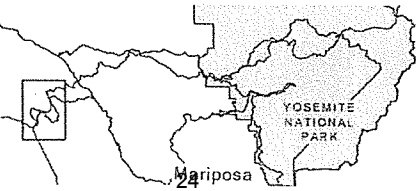
[REDACTED]

[REDACTED]

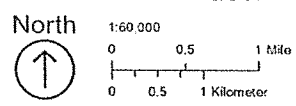
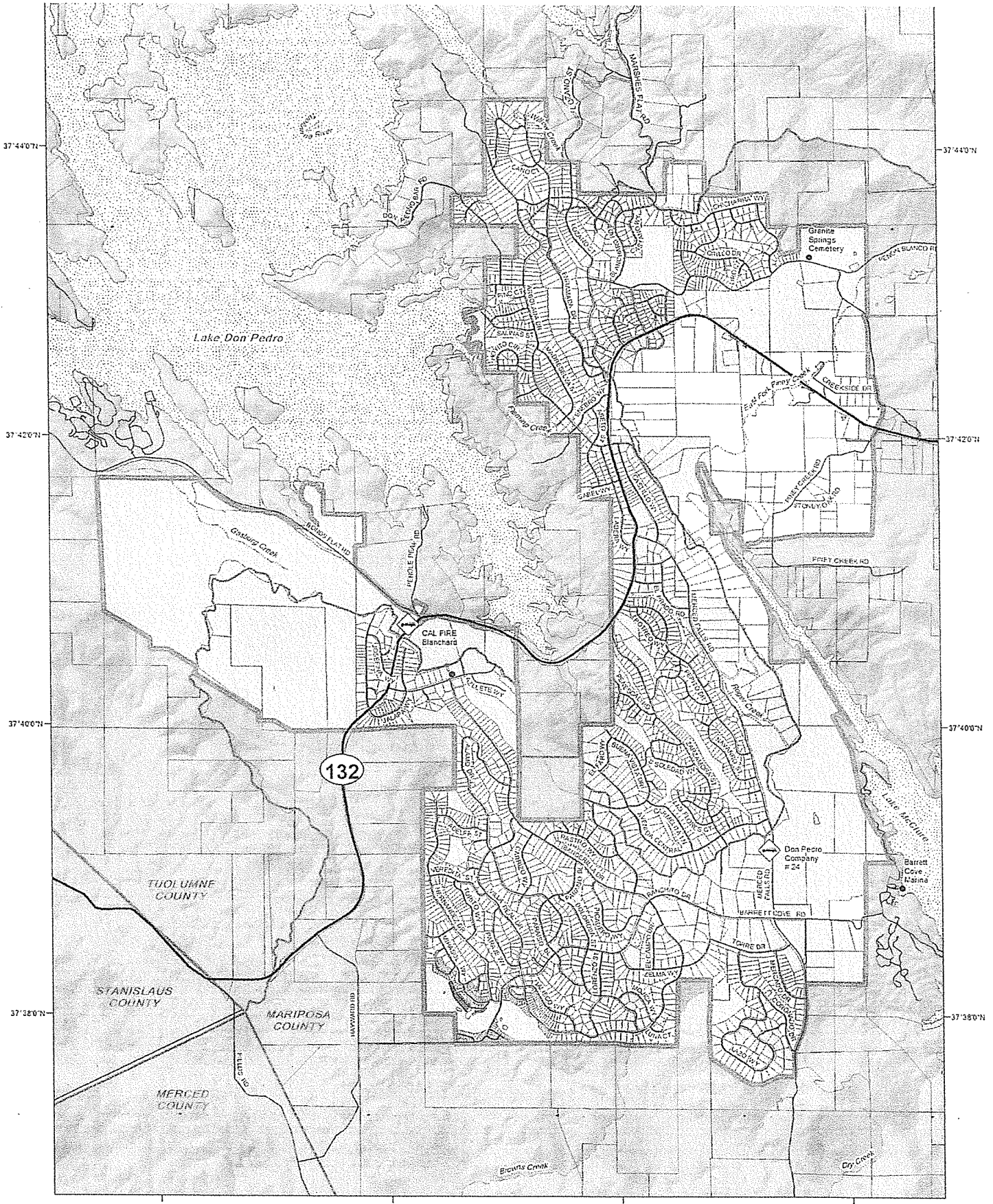


Map Date: August 12, 2013
 Coordinate System: NAD 1983 StatePlane California III FIPS 6403 Feet
 Data Source: Mariposa County Planning Department: GIS, Assessor Parcel Map June 2013; Tuolumne County Parcel Map June 2012
 Mariposa County makes no warranty regarding the accuracy of the GIS

Area of Detail



- Lake Don Pedro Community Services District
- Assessor Parcel Map
- County boundary
- Landmark
- Fire Station



Map Date: August 12, 2013
 Coordinate System: NAD 1983 StatePlane California III FIPS 0403 Feet
 Data Source: Mariposa County Planning Department GIS; Assessor Parcel Map June 2013; Tuolumne County Parcel Map June 2012
 Mariposa County GIS is currently updating the accuracy of the GIS



- Sphere of Influence
- Parcels outside current LDPCSD boundary but within the Sphere of Influence
- LDPCSD Parcels
- County Boundary
- Landmark
- Fire Station

Syndie Marchesiello

From: Sarah Williams <swilliams@mariposacounty.org>
Sent: Tuesday, September 10, 2019 2:24 PM
To: Berit Brown
Cc: Alvaro Arias; Steve Engfer; Jessica Carey; Skip Strathearn; Patrick McGowan; Syndie Marchesiello
Subject: RE: Tuolumne County APN 071-320-019 at 13388 Molina Street

Hi Berit,

The parcel that is 13388 Molina Street does not show (on our official LAFCo maps) as being within either the Service Area Boundary OR the Sphere of Influence Boundary for the Lake Don Pedro Community Services District...so I'm not sure how that parcel was connected to the district without going through a LAFCo process.

I've copied Patrick and Syndie of the District; perhaps they have records on this parcel?

Sarah

Sarah Williams
Director, Mariposa Planning
Executive Officer, Mariposa LAFCo
P.O. Box 2039 • 5100 Bullion Street Mariposa CA • 95338
(209) 742-1215 • Fax (209) 742-5024
swilliams@mariposacounty.org

www.mariposacounty.org/planning

From: Berit Brown [mailto:berit@inreach.com]
Sent: Monday, September 09, 2019 5:28 PM
To: Sarah Williams
Cc: Alvaro Arias; Steve Engfer; Jessica Carey; Skip Strathearn; Patrick@ldpcsd.org; syndie@ldpcsd.org
Subject: Re: Tuolumne County APN 071-320-019 at 13388 Molina Street

Thank you Sarah;

So even though the house immediately to the left, 13380 Molina Street, a parcel that was created at the same time as 13388 Molina, is already being provided water by the LDPCSD, you would still have to go through this process?

Kind regards,
Berit

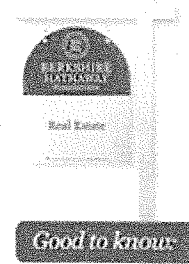
.....Oh, by the way, I'm never too busy for your referrals!

Berit Kentta-Brown Associate Broker
BRE00978531
209-852-2034 Office
209-743-9257 Cell
berit@inreach.com



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On Mon, Sep 9, 2019 at 4:56 PM Sarah Williams <swilliams@mariposacounty.org> wrote:

RE: Tuolumne County APN 071-320-019

13388 Molina Street

Hi Berit,

Thanks for your VM message, sent Friday morning. You said that the property owners of the above referenced parcel (Michael and Joy Thompson) are interested in the LAFCo process required to connect to the Lake Don Pedro Community Services District (LDP CSD) for community water.

I've attached the following:

Attachment (pdf): Map of Tuolumne County APN 071-320-019 located at 13388 Molina Street

Attachment (Map 9 jpg): Map of LDP CSD SERVICE AREA BOUNDARY (District formed in 1980)

In order to obtain community services from the LDP CSD, a parcels must be in the Service Area Boundary.

Tuolumne County APN 071-320-019 is not within the LDP CSD Service Area Boundary.

Attachment (Map 9a jpg): Map of LDP CSD SPHERE OF INFLUENCE (SOI) BOUNDARY (Sphere adopted in 1987)

In order for the LDP CSD to expand their service area boundary, a parcel or parcels must be within the Sphere of Influence Boundary (essentially, the planned expansion area of the district).

Tuolumne County APN 071-320-019 is not within the LDP CSD Sphere of Influence Boundary.

Unfortunately, what this means for the Thompsons is that there would be fairly significant processes to complete, in order to connect to the CSD.

The following would need to occur:

1. LDP CSD must have **updated Municipal Services Review (MSR)**. An updated MSR must be completed in order to change SOI boundaries. LDP CSD has not yet had an MSR completed.

[A Municipal Service Review (MSR) is a comprehensive assessment of the ability of existing local government agencies to effectively and efficiently provide municipal services to residents and users. The form and content of an MSR is specified by requirements in the Cortese-Knox-Hertzberg Local Government Reorganization Act of 2000 (CA Govt Code § 56001) and in the State of California's Local Agency Formation Commission MSR Guidelines, published in August 2003. MSRs are to be completed every five years, and must be completed prior to, or in

conjunction with, an update of a city or special district Sphere of Influence (SOI) or before LAFCo initiates any reorganization of the boundaries of a special district.]

2. The **Sphere of Influence map for the LDP CSD must be amended**, in order to identify the Thompson parcel.

3. The Thompson parcel would have to be **annexed into the LDP CSD Service Area Boundary**.

Please let me know if you have additional questions or need additional information.

Sarah Williams

Director, Mariposa Planning

Executive Officer, Mariposa LAFCo

P.O. Box 2039 • 5100 Bullion Street Mariposa CA • 95338

(209) 742-1215 • Fax (209) 742-5024

swilliams@mariposacounty.org

www.mariposacounty.org/planning

RESOLUTION NO. 2013-4

**A RESOLUTION OF THE BOARD OF DIRECTORS OF THE LAKE
DON PEDRO COMMUNITY SERVICES DISTRICT REGARDING
DISTRICT POLICY NOT TO SUPPLY WATER TO NEW USES
OUTSIDE THE BOUNDARIES OF THE DISTRICT OR OUTSIDE THE
AUTHORIZED PLACE OF USE OF MERCED IRRIGATION DISTRICT
WATER RIGHT LICENSE 11395**

The Board of Directors of the Lake Don Pedro Community Services District does hereby find:

WHEREAS, the Lake Don Pedro Community Services District (“District”) is a California community services district formed and existing under the provisions of the California Community Services District Law, codified at Government Code §§ 61000-61144, and all acts and laws amendatory thereof or supplementary thereto, and possessing all the powers thereof; and

WHEREAS, the District receives water from Lake McClure on the Merced River; and

WHEREAS, said water is supplied to the District by Merced Irrigation District (MID); and

WHEREAS, MID holds water right License 11395 issued by the State Water Resources Control Board; and

WHEREAS, water received by the District from MID is subject to all conditions imposed on L 11395, including limits on the place of use (POU) of the water; and

WHEREAS, the District has a groundwater well located on Ranchito Road (the Ranchito Well); and

WHEREAS, the District supplies water from the Ranchito Well to approximately 36 water users outside the POU some of whom are also outside the boundaries of the District; and

WHEREAS, the District’s Engineer has determined that the Ranchito Well cannot supply any more uses than those it currently supplies; and

WHEREAS, the District does not have jurisdiction over the annexation into or detachment of territory from the District; and

WHEREAS, the District’s boundaries and the annexation into and detachment of territory from the District are under the jurisdiction of the Mariposa County Local Agency Formation

Commission (LAFCO); and

NOW, THEREFORE, IN CONSIDERATION OF THE FOREGOING, BE IT RESOLVED by the Board of Directors of the Lake Don Pedro Community Services District hereby adopts the following policies:

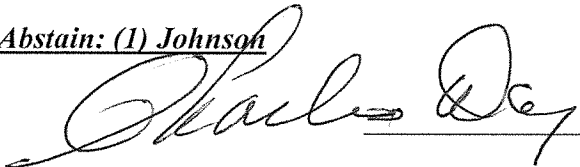
- 1 No new water connections will be approved where the water will be used outside the POU.
- 2 No new water connections will be approved where the water will be used outside the District's boundaries. WHEREFORE, this Resolution is passed and adopted by the Board of Directors of the Lake Don Pedro Community Services District on July 15, 2013, by the following vote:

Votes: Carried 3-1-1

Ayes: (3) Day, Afanasiev and, Richardson


Nays: (1) Ross

Abstain: (1) Johnson

 , President, Board of Directors ATTEST:

 , ACTING SECRETARY

CERTIFICATE OF SECRETARY

I,  , the duly appointed and acting Secretary of the Board of Directors of the Lake Don Pedro Community Services District, do hereby declare that the foregoing Resolution was duly passed and adopted at a Regular Meeting of the Board of Directors of the Lake Don Pedro Community Services District, duly called and held at the District office at , Merced Falls Road, on July 15, 2013.

DATED: July 15, 2013.

 , ACTING SECRETARY