

Special Meeting of the Board of Directors

9751 Merced Falls Road

February 16, 2021 at 1:00 p.m.

Mission Statement: *The Lake Don Pedro CSD is dedicated to providing our customers with ample quantities of high quality water meeting all standards, in a fiscally responsible manner.*

AGENDA

1. CALL TO ORDER: Presiding Officer: Establish Quorum, Pledge of Allegiance:

2. PUBLIC COMMENT:

Any person may address the Board at this time on any matter within the jurisdiction of the Board that is NOT ON THE AGENDA A maximum of three minutes is allowed each person and a maximum of 20 minutes per topic. Any person wishing to address the Board on an item ON THE AGENDA will be given the opportunity at that time. Speakers are encouraged to consult District Management or Directors prior to agenda preparation regarding any District matters, as no action will be taken on non-agenda issues.

3. PRESENTATION ONLY:

- a. Presiding Officer's Report
- b. General Manager's Report:
 - Grant / Study Updates
 - Current District Projects
 - Operations Updates
 - Administrative Updates

4. APPROVAL OF CONSENT AGENDA: The following items may all be approved in one motion or considered separately as determined appropriate by the President

- a. Read and file the Treasurer's Report for the period ending January 31, 2021 including summary of claims paid
- b. Approval of the Minutes of the Special Meeting of January 19, 2021

5. DISCUSSION AND ACTION ITEMS:

- a. Approval / Discussion regarding CSDA Board of Directors Call for Nominations Seat A
- b. Information / Discussion regarding Proposition 218 Staff Report Update
- c. Information / Discussion regarding CIP (Capital Facility Project) Barge Renovation Update
- d. Information / Discussion regarding Workflow Management Update
- e. Information / Discussion regarding the Water Storage Tanks Inspection Report

6. ADJOURNMENT:

Meeting agendas and written materials supporting agenda items, if produced, can be received by the public for free in advance of the meeting by any of the following options:

- A paper copy viewed at the District office, 9751 Merced Falls Rd., La Grange, CA 95329 during business hours or mailed pursuant to a written request and payment of associated mailing fees
- An electronic copy received by email. Note - a form requesting email delivery of agendas and/or meeting materials must be completed a minimum of one week in advance of the meeting
- Viewed on the Board page of the District's website
- A limited number of copies of agenda materials will also be available at the meeting

Americans with Disabilities Act Compliance: If you require special assistance to participate in Board Meetings, please contact the LDPCSD Board Secretary at (209) 852-2251 Ext. 2. Advance notification will enable the District to make reasonable arrangements to insure accessibility



Lake Don Pedro Community Services District

GENERAL MANAGER'S REPORT

February 10th, 2021

LDPCSD is extremely relieved to have an operating intake pump in Barrett Cove at this time. New pump motor, electrical upgrades, and check valve are functioning ideally. Operations staff can now transition back to maintaining distribution and treatment plant systems. I have turned my focus to potential drought preparedness and the completion of numerous projects within our District.

In addition to finding me in my office, I can be reached at the following:

- District phone – (209) 984-6082
- E-mail - Patrick@ldpcsd.org

Grant/Study Updates

- **WATER RATE INCREASE** – Please see staff report recommendation. **NOTIFICATION**
- **USDA INTAKE GRANT** – A request for aquatic resources delineation verification and jurisdictional determination was recently completed. Our project is now under review by the Army Corp of Engineers. **NOTIFICATION**
- **CAL OES POWER RESILIENCY** – The District recently received a denial for funding assistance. Two hundred and thirty-three applications were received; it was an extremely competitive review. I am currently working to appeal the decision, within the allotted fifteen-day appeals timeframe. **NOTIFICATION**

Current District Projects

- **BARGE RENOVATION** – The bridge crane which assists with lifting heavy loads was recently completed. Pump Y is currently being sand blasted and tarred. Barge helm is mounted and finishing connections are underway. All safety lights throughout barge are mounted. The engine has been mounted and placed into position, then removed. Front pipe rollers are mounted and secure in place. An additional coat of tufflex is required to finish the deck. We are close!
- **EMERGENCY LEAK CREW** - District staff have replaced four service leaks since our last meeting.
- **DISTRICT WELLS** – All Wells are operational at this time. We are awaiting estimates for a replacement flow meter at Ranchito II, flow meter and scada connections at Ranchito I.
- **WATER STORAGE TANK INSPECTION/CLEANING** – Complete, see reports.
- **HYDRANT REPAIRS** – District staff recently repaired hydrant and non-operable isolation valve located on Banderilla Drive. We have placed an order for additional parts needed to continue hydrant repairs/maintenance throughout the system.

Operations

- **SYSTEM METER AUDIT** – The meter audit continues.
- **SERVICE ORDERS** - 27 service order requests have been completed this past month within the District along with numerous USA tickets. Requests included meter reads, meter replacements, customer leaks, and potential pressure issues.
- **SITE INSPECTIONS** - Staff performs weekly inspections on all water storage facilities and Production Wells within our District daily. I have directed staff to obtain flow meter sizes, and lay lengths at all pertinent locations. District flow meters leaving water storage facilities are very old. To properly account for our water these need to be upgraded.
- **VEHICLES/EQUIPMENT** – The District's 2007 Chevy quad cab has been experiencing issues with the ECM system. The truck is in good working condition with minimal mileage. The District is invested in keeping this aging truck for years to come.
- **EMERGENCY PREPAREDNESS** – During the last rain/wind event District staff spent nearly two full working days inspecting sites, fueling generators, and clearing brush & debris from District properties. Prior to the power outage operations staff were able to fill all water storage facilities and turn off intake and treatment plant to ensure system safety.

- **MONTHLY METER READS** - Staff performed 1453 monthly meter reads for billing. The rain/wind event was during our read schedule. This added additional challenges due to meter boxes filled with water and drive-by automated meter reading system was not functioning properly.
- **WATER SAMPLES** - Working with our water lab under the guidance of the SWRCB, District staff grab water samples on the 1st or 3rd Tuesday of each month.

Administration

- **ANNUAL AUDIT** – Bloomberg and Associates recently concluded the District’s annual audit. Auditor was extremely pleased with District Administration staff’s organization. Report will be scheduled once completed.
- **GRAND JURY** – The Mariposa Grand Jury has requested a meeting with the District. We are currently working on scheduling this meeting.
- **HYDRANT DAMAGE** – The District accepted a settlement from responsible party for damages incurred.

Sincerely,

Patrick McGowan
General Manager

Merced Irrigation District Daily Water Tabulation Exchequer Reservoir

The last rain event brought in a significant amount of water into lake storage. I wanted to highlight a few of the areas listed in MID's daily report.

1/27/21 – 1,821 storage acre feet change

1/28/21 – 6,675 storage acre feet change

1/29/21 – 2,594 storage acre feet change

1/30/21 – 1,151 storage acre feet change

1/31/21 – 677 storage acre feet change

12,918 acre feet change in storage

12,918 acre feet x 325,850 gallons in an acre foot = 4,209,330,300 gallons

MERCED IRRIGATION DISTRICT DAILY WATER TABULATION AND USE REPORT FOR THE MONTH OF FEBRUARY

DATE	EXCHEQUER RESERVOIR FT ELEVATION	(+ or -) FT ELEVATION	EXCHEQUER RESERVOIR AF STORAGE	(+ or -) FT STORAGE AF CHANGE	AVE. PH DRAFT CFS 24 HOURS	ACRE FEET DISCHARGED 24 HOURS	AVERAGE INFLOW CFS 24 HOURS	TOTAL ACRE FT DISCHARGED YEAR TO DATE	DISCHARGE DEMAND CFS	PRECIPITATION (IN.)		DATE	TEMPERATURE F°			EXCHEQUER ACRE FEET SPILLED	EXCHEQUER ACRE FEET BYPASSED	WEATHER	AVERAGE DISCHARGE C F S	EXCHEQUER DISCHARGE ACRE FEET	LEAKAGE WEIR C F S	GROSS GENERATION K W H
										DAILY	SEASON TOTAL		HIGH	LOW	OBS							
1	740.42	0.02	382,416	68	261	518	266	13,957		0.00	8.59	1	71	47	48	0	50	PT CLOUDY	286	568	BRT	160,000
2	740.56	0.14	382,890	474	227	451	286	14,458		0.05	8.64	2	61	46	47	0	50	CLEAR	253	501	BRT	130,000
3	740.60	0.04	383,026	136	250	495	275	15,003		0.00	8.64	3	58	38	39	0	50	CLEAR	275	545	BRT	150,000
4	740.64	0.04	383,162	136	237	469	254	15,522		0.00	8.64	4	57	39	43	0	50	CLEAR	262	519	BRT	150,000
5	740.69	0.05	383,331	169	219	435	234	16,007		0.00	8.64	5	61	43	57	0	50	CLEAR	245	485	BRT	130,000
6	740.85	0.16	383,876	545	0	0	239	16,083		0.00	8.64	6	64	44	46	0	76	CLEAR	38	76	BRT	0
7	741.01	0.16	384,420	544	0	0	250	16,153		0.00	8.64	7	64	46	49	0	70	CLEAR	35	70	BRT	0
8	741.04	0.03	384,522	102	259	514	257	16,717		0.00	8.64	8	63	49	55	0	50	CLOUDY	284	564	BRT	160,000
9	741.05	0.01	384,556	34	243	482	256	17,249		0.00	8.64	9	62	51	52	0	50	PT CLOUDY	268	532	BRT	150,000
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4,596 AF

3,860

E-mail (as attachment only): nemeth@water.ca.gov

Water Distribution System:

	Date (mo/dy/yr)	Plant Eff Meter Reading (ccf)	(A) Plant Eff Meter Corrected (ccf)	Central Tank Level (feet)	(B) Central Tank Volume (cu. ft.)	Enebro Tank Level (feet)	(C) Enebro Tank Volume (cu. ft.)	Alamo Tank Level (feet)	(D) Alamo Tank Volume (cu. ft.)	Coronado Tank Level (feet)	(E) Coronado Tank Volume (cu. ft.)	Lazo Tank Level (feet)	(F) Lazo Tank Volume (cu. ft.)	Aroblada Tank Level (feet)	(G) Arbolada Tank Volume (cu. ft.)	Sturtevant Tank Level (feet)	(H) Sturtevant Tank Volume (cu. ft.)	Customer Meters Total Readings (ccf)	(I) Customer Meters Corrected (ccf)
Current	01/28/21	920,108	920108	24.50	217,469	20.80	17,876.00	6.10	22,321.02	23.70	50,522.00	20.70	10,649.53	27.10	55,596.00	26.80	55,375.00	8,675	8,675
Last:	12/29/20	906,038	906038	25.60	217,469	20.90	17,876.00	6.00	22,321.02	22.90	50,522.00	19.00	10,649.53	25.20	55,596.00	25.10	55,375.00	9,424	9,424
Difference:			14,070	-1.10	0.00	-0.10	0.00	0.10	0.00	0.80	0.00	1.70	0.00	1.90	0.00	1.70	0.00		-749

Other metered and unmetered uses (J):

Item	**Method Measured	Quantity (ccf)								
Fire fighting										
Other hydrant usage										
Main flushing Backwash		1997	(ccf)							
Bulk water sales				Pumped from Lake	Pumped from Wells	Total Pumped	Change in RW Storage	Used at Plant	Loss in Transmission	
Repaired leaks		597		30.30	3.74	34.04	0.00	4.12	4.36	
Water quality testing										
Tank drainage or overflow										
Other: Main Breaks	Water in mainline	901	(ccf)							
Other:										
Other:										
Total (ccf): (G)		3495	(ccf)							
Totals for Zone:										
Flows into System (A):		14,070.00	(ccf)							
Change in Storage (B+C+D+E+F+G+H)		0.00	(ccf)							
Flows Out of Zone (I+J):		12,170	(ccf)							
Real and Apparent Treated Water Loss	CCF =	1,900.00		AC-FT=	4.36	for period:12/29/20	through	01/28/21	System Loss, %	13.5%

LAKE DON PEDRO COMMUNITY SERVICES DISTRICT

Treasurer's Report

Reporting Period: January 2021

The district ended the month of January 2021 with the following balances in our accounts:

* All bank accounts verified against bank statements

Restricted:		
Investment - LAIF	\$	174,692
Total Restricted:		<u>\$ 174,692</u>
Unrestricted:		
Checking	\$	18,293
Money Market - Working Capital	\$	825,320
Petty Cash	\$	125
Total Unrestricted:		<u>\$ 843,738</u>
Total Restricted & Unrestricted:		<u>\$ 1,018,430</u>

The district ended January 2021 with the following amounts affecting our financial status:

	Jan-2021	Year to Date
Sales & Business Revenue:	\$ 116,332	\$ 934,669
Total Operating Expenses:	\$ (109,773)	\$ (816,385)
Non-Operating Income/Expense:	\$ (1,224)	\$ (49,571)
Water Drought Income/Expense:	\$ (33,100)	\$ (7,043)
Change in Net Assets (P&L):	\$ (27,765)	\$ 61,670
Net Cash Flow:	\$ (37,330)	\$ (91,431)

Accounts Receivable:

Billing Time Frame	Utility Billing	Availability Billing	A/R Other	A/R Accrue
Current	\$ 32,633	\$ -	\$ -	\$ 99,085
> 30 Days	\$ 728	\$ -	\$ 78	\$ -
> 60 Days	\$ 10,591	\$ -	\$ 78	\$ -
> 90 Days	\$ 5,424	\$ -	\$ -	\$ -
> 120 Days	\$ 13,257	\$ 183,360	\$ 35,241	\$ -
Credits	\$ (20,445)			
Total	\$ 42,188	\$ 183,360	\$ 35,397	\$ 99,085
Total Combined	\$ 324,633		\$ 35,397	
G/L Balance	\$ 324,633		\$ 35,397	
Difference	\$ -		\$ -	

* Amount of availability payments received: \$94,456

* Amount of availability payments outstanding: \$88,904

Accounts Payables:

Payable Time Frame	A/P Trade	A/P Accruals	A/P Water Accrual
Current	\$ 225,189	\$ -	\$ 5,555
> 30 Days	\$ -	\$ -	\$ 6,384
> 60 Days	\$ -	\$ -	\$ 7,886
> 90 Days	\$ -	\$ -	\$ 42,240
Credits	\$ -	\$ -	\$ -
Total	\$ 225,189	\$ -	\$ 62,065
G/L Balance	\$ 225,189	\$ -	\$ 62,065
Difference	\$0	\$0	\$0

A/P Trade includes the following invoices:

- Howk Systems for \$21,359.66
- Howk Systems for \$141,257.00
- Black Water Consulting \$27,775.88

“ I certify that the District investments have been made in accordance with the Investment Policy. I further certify that the District has adequate revenue to cover its operating expenses for the next six months, in accordance with California Government Code Sections 53646 (b) (2) and (3) respectively”.

Name	Title	Date
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Statement of Revenues and Expenses (P&L)
January 2021 & Year-To-Date Versus 6/30/21 Approved Budget

		Jan-21	January vs Budget %	2020-2021 YTD	YTD vs Budget %	2020-2021 Budget	Remaining Budget
Revenue							
01-0-3010-301	Meter Reconnection Fee	-	#DIV/0!	100	#DIV/0!	-	(100)
01-0-3010-302	Donated Capital - Meters Curre	15,000	16.67%	70,000	77.78%	90,000	20,000
01-0-4010-400	Water Sales Residential	17,364	4.93%	242,619	68.94%	351,920	109,302
01-0-4010-402	Water Availability Revenue	15,139	7.80%	105,539	54.40%	194,023	88,484
01-0-4010-403	Water Service Charges	81,829	8.09%	570,421	56.39%	1,011,541	441,120
01-0-4020-410	Interest Income - LAIF	276	6.04%	1,278	27.99%	4,567	3,289
01-0-4020-413	Int Inc Penalties - Customer	2,359	9.85%	10,742	44.87%	23,942	13,200
01-0-4020-414	Transfer Fee Income	500	7.40%	5,200	76.95%	6,758	1,558
01-0-4020-415	Other Income	-	0.00%	7,152	48.78%	14,663	7,511
01-0-4020-416	Meter Set Fee	1,500	13.78%	8,000	73.52%	10,882	2,882
01-0-4020-428	USDA Grant Revenue			60,000			
01-0-4020-900	Hydrant Service Charge	-	0.00%	216	78.83%	274	58
01-0-4020-901	Hydrant Rental	-	0.00%	320	49.92%	641	321
01-0-4020-902	Hydrant Consumption	-	0.00%	513	25.35%	2,024	1,511
01-0-4020-999	Avail Fee Income	-	0.00%	1,741	86.00%	2,024	283
01-0-4040-100	Lease Fee	3,800	10.25%	18,123	48.89%	37,070	18,947
TOTAL REVENUE		137,766	7.87%	1,101,964	62.96%	1,750,329	648,365
Expenses							
01-1-5010-100	Regular Pay - Plant	14,360	8.35%	97,141	56.48%	172,000	74,859
01-1-5010-101	Overtime Pay	1,327	5.31%	18,042	72.17%	25,000	6,958
01-1-5010-102	Sick Pay	600	9.15%	4,261	64.94%	6,562	2,301
01-1-5010-104	Vacation Pay	739	8.45%	6,395	73.15%	8,742	2,347
01-1-5010-105	Holiday Pay	696	10.45%	5,669	85.10%	6,661	992
01-1-5010-200	PERS	1,268	7.52%	9,465	56.15%	16,857	7,392
01-1-5010-201	FICA/Medicare	1,399	8.35%	10,085	60.20%	16,751	6,666
01-1-5010-202	SUI	547	30.87%	1,122	63.33%	1,772	650
01-1-5010-203	Health Insurance	3,551	6.09%	32,905	56.46%	58,279	25,374
01-1-5010-204	Workers Compensation	1,260	14.57%	5,131	59.31%	8,651	3,520
01-1-5010-206	Dental Insurance	315	8.41%	2,207	58.89%	3,748	1,541
01-1-5010-546	Travel, Meetings & Mileage	-	0.00%	-	0.00%	250	250
01-1-5020-510	Repair & Maintenance - Plant	407	2.04%	10,287	51.44%	20,000	9,713
01-1-5020-511	Repair & Maintenance - Vehicle	2,183	14.55%	9,043	60.29%	15,000	5,957
01-1-5020-512	Repair & Maintenance - Distribution	3,154	6.78%	46,940	100.87%	46,534	(406)
01-1-5020-515	R&M Transmission - Intake	-	0.00%	1,150	23.00%	5,000	3,850
01-1-5020-517	R&M Transmission - Well #2	-	0.00%	4,043	60.33%	6,702	2,659
01-1-5020-520	Small Tools & Equipment	-	0.00%	4,626	98.31%	4,706	80
01-1-5020-521	Vehicle Equipment Fuel	1,320		9,652			
01-1-5020-522	Gas, Oil & Lubricant - Plant	-	0.00%	2,118	16.03%	13,211	11,093
01-1-5020-524	Health & Safety	-	0.00%	5,048	66.03%	7,645	2,597
01-1-5020-529	Telephone - T & D	485	4.93%	5,610	56.94%	9,852	4,242
01-1-5020-544	Water Testing Fees	3,215	18.72%	9,098	52.97%	17,176	8,078
01-1-5020-545	Water System Fees	-	0.00%	3,104	56.18%	5,525	2,421
01-1-5020-548	Water Testing Materials	-	0.00%	-	0.00%	1,344	1,344
01-1-5021-521	Water Treatment Chemicals	6,932	15.81%	29,291	66.82%	43,837	14,546
01-1-5021-524	P G & E Power - Office	2,168	94.54%	3,818	166.51%	2,293	(1,525)
01-1-5021-525	P G & E Power - Intake	6,058	6.89%	55,580	63.19%	87,954	32,374
01-1-5021-526	P G & E Power - Well	28	21.44%	3,580	2732.95%	131	(3,449)
01-1-5021-527	P G & E Power - Water Treatment	-	0.00%	19,251	62.21%	30,944	11,693
01-1-5021-528	P G & E Power - Distribution	2,040	5.97%	25,241	73.90%	34,157	8,916
01-1-5021-529	P G & E Power - Well 2	1,191	140.12%	1,721	202.50%	850	(871)
01-1-5021-530	P G & E Power - Medina	388	7.61%	3,489	68.38%	5,102	1,613
01-1-5021-532	P G & E Power - Well 5/6	388	7.61%	3,488	68.37%	5,102	1,614
01-1-5021-561	Purchased Water Actual-mid-p	5,932	6.56%	61,977	68.57%	90,389	28,412
01-1-5023-533	Outside Services	3,968	88.98%	5,475	122.79%	4,459	(1,016)
01-1-5023-535	Fire Protection/Weed Control	-	0.00%	80	86.96%	92	12
01-1-5023-537	Pest Control	4,434	81.09%	4,604	84.20%	5,468	864
01-1-5023-538	Engineering Services	-	0.00%	5,575	27.88%	20,000	14,425
01-1-5023-539	Employee Education	-	0.00%	170	18.27%	932	762
01-1-5024-540	Memberships	-	0.00%	271	20.11%	1,350	1,079

	Jan-21	January vs Budget %	2020-2021 YTD	YTD vs Budget %	2020-2021 Budget	Remaining Budget
01-1-5024-542	Publications	-	0.00%	-	0.00%	709
01-1-5024-543	Licenses, Permits & Cert.	-	0.00%	1,215	388.18%	313
01-1-5032-583	Depreciation Expense	18,268	7.72%	123,139	52.05%	236,561
01-2-6010-100	Regular Pay - Administration	15,848	7.41%	112,744	52.68%	214,008
01-2-6010-101	Overtime Pay	127	7.42%	1,014	59.37%	1,708
01-2-6010-102	Sick Pay	131	2.56%	2,695	52.45%	5,139
01-2-6010-104	Vacation Pay	523	7.14%	4,123	56.27%	7,327
01-2-6010-105	Holiday Pay	338	7.42%	3,042	66.78%	4,555
01-2-6010-200	PERS	1,415	6.81%	10,679	51.36%	20,793
01-2-6010-201	FICA/Medicare	1,301	7.30%	9,551	53.65%	17,804
01-2-6010-202	SUI	295	21.31%	1,040	75.19%	1,383
01-2-6010-203	Health Insurance	6,269	11.38%	32,122	58.30%	55,098
01-2-6010-204	Workers Compensation	64	7.45%	447	52.17%	856
01-2-6010-206	Dental Insurance	319	8.39%	2,230	58.70%	3,799
01-2-6010-207	Vision Care	-	0.00%	100	43.67%	229
01-2-6010-546	Travel, Meetings & Mileage	-	0.00%	-	0.00%	25
01-2-6020-512	Propane	-	0.00%	625	90.40%	691
01-2-6020-515	Customer Billing Supplies	1,877	81.70%	1,877	81.70%	2,297
01-2-6020-529	Telephone - Admin	553	12.02%	3,815	82.86%	4,604
01-2-6020-530	Office Supplies	-	0.00%	1,356	38.18%	3,552
01-2-6020-531	Postage	487	6.19%	4,917	62.43%	7,876
01-2-6023-531	Computer IT	2,915	14.57%	12,607	63.03%	20,000
01-2-6023-532	R & M Equipment	-	0.00%	-	0.00%	4,000
01-2-6023-533	Outside Services	66	0.13%	15,066	28.54%	52,788
01-2-6023-535	Office Cleaning Serv	280	16.75%	1,080	64.59%	1,672
01-2-6023-536	Legal Services	286	2.85%	3,829	38.15%	10,036
01-2-6023-537	Audit Services	-	0.00%	-	0.00%	8,018
01-2-6023-539	Employee Education	-	0.00%	-	0.00%	617
01-2-6024-540	Memberships	-	0.00%	6,175	100.88%	6,121
01-2-6024-542	Publications	-	0.00%	599	59.93%	1,000
01-2-6024-543	Licenses, Permits & Cert.	-	0.00%	60	50.00%	120
01-2-6024-547	County Fees	-	#DIV/0!	-	#DIV/0!	-
01-2-6024-999	County Avail Fee	-	0.00%	1,752	86.21%	2,032
01-3-6025-100	Regular Pay	400	7.94%	2,900	57.54%	5,040
01-3-6025-201	FICA/Medicare	31	7.93%	222	57.47%	386
01-9-6030-546	Travel, Meetings & Mileage	-	0.00%	193	19.53%	986
01-9-6030-569	Credit Card Service Charges	1,097	14.46%	6,069	80.00%	7,587
01-9-6030-572	Business Insurance Expense	4,798	8.00%	45,486	75.81%	60,000
01-9-6030-576	Misc Other Expense	62	3.87%	344	21.33%	1,615
01-9-6030-577	Retired Employee Health	1,790	6.19%	15,169	52.47%	28,911
01-9-6030-580	Retired EE Benefit Expense	-	#DIV/0!	-	#DIV/0!	-
01-9-6031-580	Interest Long Term Debt	2,520	6.96%	18,091	49.97%	36,205
01-9-6032-583	Depreciation Expense	18	8.08%	123	56.00%	220
TOTAL EXPENSES		132,431	8.04%	973,251	59.07%	1,647,709
CAPITAL IMPROVEMENT PROJECTS (IN PROGRESS)						
01-9-6030-590	NBS Rate Evaluation	5,324	12.68%	18,234	43.41%	42,000
01-9-6030-596	USDA Intake Upgrade	27,776	92.59%	48,809	162.70%	30,000
TOTAL CIP IN PROGRESS		33,100	45.97%	67,043	93.12%	72,000
NEW CAPITAL PURCHASES / IMPROVEMENTS						
01-0-1090-216	Auto Meter Read/Replace	-	0.00%	-	0.00%	5,000
01-0-1090-314	Barge Renovation	1,591	10.60%	32,935	219.57%	15,000
01-0-1090-318	2018 SCADA Update Project	-	0.00%	-	0.00%	20,000
01-0-1090-320	Alamo, Enebro & Intake	-	0.00%	-	0.00%	30,000
TBD	Replacement Truck	-	0.00%	48,059	137.31%	35,000
01-0-1090-305	Ranchito Well #1	-	0.00%	-	0.00%	7,000
01-0-1090-191	Intake Pump	-	0.00%	-	0.00%	30,000
01-0-1090-219	Fence At Sites	-	0.00%	12,600	28.00%	45,000
01-0-1090-317	Water Main Replacement	-	0.00%	-	0.00%	5,000
01-0-1090-322	Flushing/Valve Program	-	0.00%	6,062	30.31%	20,000

		Jan-21	January vs Budget %	2020-2021 YTD	YTD vs Budget %	2020-2021 Budget	Remaining Budget
01-0-1090-321	Filter Tank Inspection Cleaning		0.00%	33,305	111.02%	30,000	(3,305)
TBD	Plant Septic Upgrades		0.00%		0.00%	5,000	5,000
01-0-1090-323	Intake Emergency	175,676		246,844			
TOTAL NEW CAPITAL PURCHASES/IMPROVEMENTS		177,267	71.77%	379,805	153.77%	247,000	(132,805)

LDPCSD Financials**Statement of Net Assets (Balance Sheet)
for the month ending January 2021****Asset :**

Cash and investments	\$	1,018,430
Restricted cash	\$	-
Accts Receivable net of res	\$	188,046
Water Drought Receivable	\$	-
Inventory	\$	69,931
Prpd expense & deposits	\$	42,255
Deferred Outflow of Resources - OPEB	\$	66,944
Deferred Outflow of Resources - Pension	\$	122,875
Total current assets	\$	1,508,481

Property, plant & equipment	\$	12,723,059
less depreciation	\$	(7,577,856)
C I P	\$	912,520
Net P P & E	\$	6,057,723

Other L T Assets

Total Assets	\$	7,566,204
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Liabilites:

Accounts payable	\$	225,189
Interest payable	\$	11,340
Water Accrual	\$	62,065
Accrued Payroll	\$	76,239
A/P Accrued Payables	\$	2,682
L T debt, current	\$	89,845
Total current liab	\$	467,360

L T debt

Post Retirement Benefit	\$	1,329,681
Net Pension Liability	\$	257,890
Deferred Inflow of Resources - OPEB	\$	38,713
Deferred Inflow of Resources - Pension	\$	49,481
Muni Loan	\$	611,293
less current above	\$	(89,845)

Total Liabilites	\$	2,664,573
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Net assets	\$	4,901,631
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Total liab & net ass't	\$	7,566,204
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<u>Check Number</u>	<u>Vendor No</u>	<u>Vendor Name</u>	<u>Check Date</u>	<u>Check Amount</u>
24484	000076	USPS	01/05/2021	479.34
24835	004212	SWRCB - DWOCP	01/05/2021	60.00
24836	000383	BUSINESS CARD	01/05/2021	1,176.62
24837	000383	BUSINESS CARD	01/05/2021	290.02
24838	000383	BUSINESS CARD	01/05/2021	7.95
24839	000383	BUSINESS CARD	01/05/2021	252.40
24840	000383	BUSINESS CARD	01/05/2021	747.18
24841	00015297	INLAND POTABLE SERVICES INC	01/05/2021	18,865.00
24842	100987	Twin Lakes Management Co.	01/05/2021	7,087.50
24843	000579	MCNAMARA SPORTS	01/05/2021	830.56
24844	000099	CYNTHIA MARCHESIELLO	01/05/2021	100.00
24845	000083	SIERRA MOTORS	01/05/2021	3,218.00
24846	0003150	MITCHELL RUGANI	01/05/2021	220.00
24847	660108	VERIZON WIRELESS	01/05/2021	254.20
24848	000118	D & D PEST CONTROL *	01/05/2021	34.00
24849	UB*10760	JAMES HATLER	01/05/2021	127.04
24850	UB*10761	MR/MRS DAVID STEWART	01/05/2021	70.14
24851	UB*10762	MR/MRS DALE ORTH	01/05/2021	220.56
24852	UB*10763	JAMES ERICKSON	01/05/2021	199.96
24853	UB*10764	VINCENT & STACY MASETTI	01/05/2021	141.54
24854	UB*10765	JOHN & KATHRYN WILCOX	01/05/2021	83.00
24855	UB*10766	VINCENT / JOYCE HAAVISTO	01/05/2021	138.70
24856	UB*10767	JEFFERY LARSON, ET/AL	01/05/2021	221.86
24857	000083	SIERRA MOTORS	01/12/2021	1,333.91
24858	000083	SIERRA MOTORS	01/12/2021	55.60
24859	000105	PACIFIC GAS & ELECTRIC	01/12/2021	9,751.52
24860	001888	SWRCB Accounting Office	01/12/2021	3,104.20
24861	000152	ERS INDUSTRIAL SERVICE	01/12/2021	6,220.00
24862	000383	BUSINESS CARD	01/12/2021	850.20
24863	000567	GENERAL AIR COMPRESSORS NORTH	01/12/2021	540.11
24864	000446	ACWA	01/12/2021	11,900.00
24865	702	Warmerdam CPA Group	01/12/2021	2,500.00
24866	000118	D & D PEST CONTROL *	01/12/2021	4,400.00
24867	000550	LUIS'S HOUSEKEEPING / YARDS	01/12/2021	140.00
24868	0002321	STREAMLINE	01/12/2021	200.00
24869	0002487	GREG COX TRUCKING	01/20/2021	2,091.47
24870	0000105	CALIFORNIA AUTO SERVICE	01/20/2021	2,101.19
24871	000567	GENERAL AIR COMPRESSORS NORTH	01/20/2021	407.21
24872	001110	SDRMA	01/20/2021	1,653.17
24873	000263	Brenntag	01/20/2021	830.76
24874	00740827	FERGUSON WATERWORKS	01/20/2021	613.81
24875	000105	PACIFIC GAS & ELECTRIC	01/20/2021	1,191.00
24876	000105	PACIFIC GAS & ELECTRIC	01/20/2021	776.60
24877	000304	HRM Consulting Inc	01/20/2021	66.00
24878	000583	COPY KING	01/20/2021	473.08
24879	0007349	Recology Mariposa	01/20/2021	294.69
24880	0006293	WEX Bank	01/20/2021	1,320.49
24881	000065	KKI CORPORATION	01/20/2021	337.50
24882	000165	ACWA/JPIA	01/20/2021	11,609.08
24883	000012	AQUA LAB	01/20/2021	3,215.00
24884	100987	Twin Lakes Management Co.	01/20/2021	700.00
24885	000025	CHEMCO PRODUCTS COMPANY	01/20/2021	6,100.75
24886	00052541	RAIN FOR RENT	01/20/2021	4,352.23

Report Total: 113,955.14

Special Meeting Minutes of the Board of Directors

9751 Merced Falls Road

January 19, 2021 at 1:00 p.m.

1. **CALL TO ORDER:** Presiding Officer: Establish Quorum, Pledge of Allegiance:
The Board of Directors of the Lake Don Pedro Community Services District held a regular meeting at 9751 Merced Falls Rd., La Grange, CA 95329.
President Johnson called the meeting to order at 1:00 p.m.
Directors present: Hankemeier, Johnson, Ross, and Warren
Directors absent: Sperry
Also present: GM P. McGowan
Also present: Board Secretary: S. Marchesiello
2. **PUBLIC COMMENT:**
The Board of Directors received no public comments
3. **PRESENTATION ONLY:**
 - a. Presiding Officer's Report
None presented at this time
 - b. General Manager's Report:
 - Grant / Study Updates
 - Current District Projects
 - Operations Updates
 - Administrative Updates*Presented by GM P. McGowan*
4. **APPROVAL OF CONSENT AGENDA:** The following items may all be approved in one motion or considered separately as determined appropriate by the President
 - a. Read and file the Treasurer's Report for the period ending December 31, 2020 including summary of claims paid
 - b. Approval of the Minutes of the Special Meeting of December 31, 2020

Motion: To approve the consent calendar
Votes: Carried 4-0
First: Ross *Second: Warren*
Ayes: Ross, Warren, Hankemeier, and Johnson
Absent: Sperry
5. **DISCUSSION AND ACTION ITEMS:**
 - a. Confirmation of the Board Presidents Standing Committee appointments for the 2021 calendar year
The standing committee's appointments will remain the same as the previous year as follows:
Planning: Hankemeier / Warren
Ordinance: Ross / Warren
Personnel: Sperry / Johnson
Finance: Hankemeier / Sperry
Public Information: Ross / Warren

- b. Approval of Resolution 2021-xxx regarding the Proposition 218 Draft Notice of a Public Hearing for the Proposed Increase of Water Service Rates

Motion: Direction given to GM McGowan to consult with NBS to discuss how to move forward with the process of holding a public hearing due to COVID 19 restrictions and to contact Don Pedro High School to discuss availability of using their facility to hold a public meeting. It is GM McGowan's responsibility to manage the time, date and execute the plan utilizing NBS.

Votes: Carried 4-0

First: Johnson Second: Warren

Ayes: Johnson, Warren, Ross, and Hankemeier

Absent: Sperry

- c. Information / Discussion regarding the Plant filter Surveillance report/ Notification
Information item, discussion ensued – No action taken

- d. Information / Discussion regarding the USDA resubmittal cost assistance barge/ notification
Consensus of the Board of Directors to Direct GM McGowan to report at the next Board meeting the total cost of the Barge to date

CLOSED OPEN SESSION: 2:17 p.m.

6. CLOSED SESSION:

- a. CLOSED SESSION - PERSONNEL MATTERS (Government Code §54957)
Public Employee Performance Evaluation, General Manager

CLOSE CLOSED SESSION/RECONVENE TO OPEN SESSION: 3:46

Report Out: The board gave GM Patrick McGowan his evaluation and will review it again June 21st, 2021 and all directors were pleased with his performance to date.

7. ADJOURNMENT: 3:50

Respectfully submitted by,

***S. Marchesiello
Board Secretary***



Lake Don Pedro Community Services District

STAFF REPORT

To: Board of Directors

From: Patrick McGowan

Date: February 10th, 2021

Subject: CSDA Board of Directors call for nominations Seat A

Description – The Elections and Bylaws Committee is looking for Independent Special District Board Members or General Managers who are interested in leading the direction of the California Special Districts Association for the 2022-2024 term. The commitment entails 4-5 annual meetings at the CSDA office located in Sacramento, and participation on at least one committee. The ability to network, and gain experience from others within the CSDA is invaluable. The ability to form new relationships, and gain knowledge can greatly assist LDPCSD in future years to come.

Recommendation – I ask that LDPCSD Board of Directors support the nomination of myself for Seat A. In addition I will also need financial support for potential in person meeting arrangements in the future.



**California Special
Districts Association**
Districts Stronger Together

DATE: January 28, 2021
TO: CSDA Voting Member Presidents and General Managers
FROM: CSDA Elections and Bylaws Committee
SUBJECT: CSDA BOARD OF DIRECTORS CALL FOR NOMINATIONS
SEAT A

The Elections and Bylaws Committee is looking for Independent Special District Board Members or their General Managers who are interested in leading the direction of the California Special Districts Association for the 2022 - 2024 term.

The leadership of CSDA is elected from its six geographical networks. Each of the six networks has three seats on the Board with staggered 3-year terms. Candidates must be affiliated with an independent special district that is a CSDA Regular Member in good standing and located within the geographic network that they seek to represent. (See attached CSDA Network Map)

The CSDA Board of Directors is the governing body responsible for all policy decisions related to CSDA's member services, legislative advocacy, education and resources. The Board of Directors is crucial to the operation of the Association and to the representation of the common interests of all California's special districts before the Legislature and the State Administration. Serving on the Board requires one's interest in the issues confronting special districts statewide.

Commitment and Expectations:

- Attend all Board meetings, usually 4-5 meetings annually, at the CSDA office in Sacramento.
- Participate on at least one committee, meets 3-5 times a year at the CSDA office in Sacramento.
(CSDA reimburses Directors for their related expenses for Board and committee meetings as outlined in Board policy).
- Attend, at minimum, the following CSDA annual events: Special Districts Legislative Days - held in the spring, and the CSDA Annual Conference - held in the fall.
*(CSDA does **not** reimburse expenses for the two conferences even if a Board or committee meeting is held in conjunction with the event)*
- Complete all four modules of CSDA's Special District Leadership Academy within 2 years of being elected.
*(CSDA does **not** reimburse expenses for the Academy classes even if a Board or committee meeting is held in conjunction with the event).*

Nomination Procedures: Any Regular Member in good standing is eligible to nominate one person, a board member or managerial employee (as defined by that district's Board of Directors), for election to the CSDA Board of Directors. **A copy of the member district's resolution or minute action and Candidate Information Sheet must accompany the nomination. The deadline for receiving nominations is March 29, 2021. Nominations and supporting documentation may be mailed or emailed.**

Mail: 1112 I Street, Suite 200, Sacramento, CA 95814
Fax: 916.442.7889
E-mail: amberp@csda.net

Once received, nominees will receive a candidate's letter. The letter will serve as confirmation that CSDA has received the nomination and will also include campaign guidelines.

CSDA will begin electronic voting on May 28, 2021. All votes must be received through the system no later than 5:00 p.m. July 16, 2021. The successful candidates will be notified no later than July 20, 2021. All selected Board Members will be introduced at the Annual Conference in Monterey, CA in August 2021.

Expiring Terms

(See enclosed map for Network breakdown)

Northern Network Seat A – Ralph Emerson, GM, Garberville Sanitary District*
Sierra Network Seat A – Noelle Mattock, Director, El Dorado Hills Community Services District*
Bay Area Network Seat A – Chad Davisson, GM, Ironhouse Sanitary District*
Central Network Seat A – Vacant
Coastal Network Seat A – Elaine Magner, Director, Pleasant Valley Recreation and Park District*
Southern Network Seat A – Jo MacKenzie, Director, Vista Irrigation District*

This year we will be using a web-based online voting system, allowing your district to cast your vote easily and securely. *Electronic Ballots will be emailed to the main contact in your district May 28, 2021.* All votes must be received through the system no later than 5:00 p.m. July 16, 2021.

*Districts can opt to cast a paper ballot instead; but you must contact Amber Phelen by e-mail Amberp@csda.net by **March 29, 2021** in order to ensure that you will receive a paper ballot on time.*

CSDA will mail paper ballots on May 28, 2021 per district request only. ALL ballots must be received by CSDA no later than 5:00 p.m. July 16, 2021.

The successful candidates will be notified no later than July 20, 2021. All selected Board Members will be introduced at the Annual Conference in Monterey, CA in August 2021.

(* = Incumbent is running for re-election)

If you have any questions, please contact Amber Phelen at amberp@csda.net.



**California Special
Districts Association**
Districts Stronger Together

2021 BOARD OF DIRECTORS NOMINATION FORM

Name of Candidate: _____

District: _____

Mailing Address: _____

Network: _____ (see map)

Telephone: _____
(PLEASE BE SURE THE PHONE NUMBER IS ONE WHERE WE CAN REACH THE CANDIDATE)

Fax: _____

E-mail: _____

Nominated by (optional): _____

**Return this form and a Board resolution/minute action supporting the candidate
and Candidate Information Sheet by mail or email to:**

CSDA
Attn: Amber Phelen
1112 I Street, Suite 200
Sacramento, CA 95814
(877) 924-2732

amberp@cda.net

DEADLINE FOR RECEIVING NOMINATIONS – March 29, 2021



**California Special
Districts Association**
Districts Stronger Together

2021 CSDA BOARD CANDIDATE INFORMATION SHEET

The following information **MUST** accompany your nomination form and Resolution/minute order:

Name: _____

District/Company: _____

Title: _____

Elected/Appointed/Staff: _____

Length of Service with District: _____

1. Do you have current involvement with CSDA (such as committees, events, workshops, conferences, Governance Academy, etc.):

2. Have you ever been associated with any other state-wide associations (CSAC, ACWA, League, etc.):

3. List local government involvement (such as LAFCo, Association of Governments, etc.):

4. List civic organization involvement:

****Candidate Statement** – Although it is not required, each candidate is requested to submit a candidate statement of no more than 300 words in length. **Any statements received in the CSDA office after March 29, 2021 will not be included with the ballot.**



California Special Districts Association
DISTRICT NETWORKS



RESOLUTION 2020-xx

RESOLUTION OF THE BOARD OF DIRECTORS
OF THE
LAKE DON PEDRO COMMUNITY SERVICES DISTRICT
SUPPORT GM PATRICK MCGOWAN'S CSDA BOARD OF
DIRECTORS SEAT A NOMINATION AND POTENTIAL FINANCIAL
REQUIRMENTS THAT MAY ACCOMPANY

WHEREAS, the Lake Don Pedro Community Services District (herein referred to as District) is a local government agency formed and operating in accordance with Section §61000 et seq. of the California Government Code; and

WHEREAS, the Elections and Bylaws Committee is looking for Independent Special District Board Members or their General Managers who are interested in leading the direction of the California Special Districts Association for the 2022 - 2024 term and;

WHEREAS, the leadership of CSDA is elected from its six geographical networks: Each of the six networks has three seats on the Board with staggered 3-year terms and;

WHEREAS, candidates must be affiliated with an independent special district that is a CSDA Regular Member in good standing and located within the geographic network that they seek to represent and;

WHEREAS, the CSDA Board of Directors is the governing body responsible for all policy decisions related to CSDA's member services, legislative advocacy, education and resources and;

WHEREAS, the Board of Directors is crucial to the operation of the Association and to the representation of the common interests of all California's special districts before the Legislature and the State Administration. Serving on the Board requires one's interest in the issues confronting special districts statewide and;

WHEREAS, attend all Board meetings, usually 4-5 meetings annually, at the CSDA office in Sacramento. Participate on at least one committee, meets 3-5 times a year at the CSDA office in Sacramento. *(CSDA reimburses Directors for their related expenses for Board and committee meetings as outlined in Board policy)*. Attend, at minimum, the following CSDA annual events: Special Districts Legislative Days - held in the spring, and the CSDA Annual Conference - held in the fall. *(CSDA does **not** reimburse expenses for the two conferences even if a Board or committee meeting is held in conjunction with the event)* Complete all four modules of CSDA's Special District Leadership Academy within 2 years of being elected and;

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF DIRECTORS OF THE LAKE DON PEDRO COMMUNITY SERVICES DISTRICT SHALL SUPPORT GM PATRICK MCGOWANS NOMINATION FOR CSDA BOARD OF DIRECTORS SEAT A AND THE FINANCIAL RESPONSIBILITIES THAT MAY BE ASSOCIATED

WHEREFORE, this Resolution is passed and adopted by the Board of Directors of the Lake Don Pedro Community Services District on February 16th, 2021, by the following vote:

AYES:
NOES:
ABSENT:
ABSTAIN:

Dan Hankemeier, President, Board of Directors

ATTEST:

Syndie Marchesiello, Secretary
CERTIFICATE OF
SECRETARY (STATE OF
CALIFORNIA) (COUNTY OF
MARIPOSA)

I, Syndie Marchesiello, the duly appointed and Secretary of the Board of Directors of the Lake Don Pedro Community Services District, do hereby declare that the foregoing Resolution was duly passed and adopted at a Special Meeting of the Board of Directors of the Lake Don Pedro Community Services District duly called and held at the District office at 9751 Merced Falls Road, La Grange, CA 95239, on February 16th, 2021.



Lake Don Pedro Community Services District

STAFF REPORT

To: Board of Directors

From: Patrick McGowan

Date: February 10th, 2021

Subject: Prop 218 Public Hearings

Description – NBS Government Financial has concluded the water rate study. LDPCSD Board of Directors has approved the scheduled rate increases. I was directed to move forward with scheduling the Prop 218 election process moving forward. Mariposa County, although improving, continues to be under Covid-19 restrictions in Tier Red (substantial). Scheduling proposition 218 public hearings that allow the communities engagement is next to impossible during these times. As restrictions continue to loosen we will be able to provide an adequate platform for community participation.

Recommendation – Delay the proposition 218 public hearings at this time.



Lake Don Pedro Community Services District

STAFF REPORT

To: Board of Directors

From: Patrick McGowan

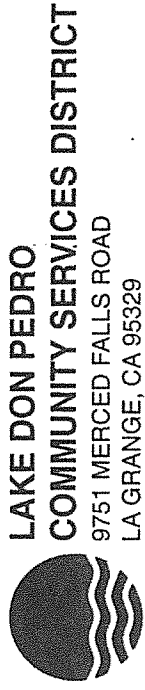
Date: February 10th, 2021

Subject: CIP Barge Renovation Update

Description – LDPCSD began the CIP Barge Renovation in 2017. Records indicate two years were spent in the planning process. The renovation planning process was managed by three different engineering firms. Twin Lakes Management began work on the barge May of 2019. There have been various design changes to accomplish our goal of a functional, SAFE working pumping barge. Material/steel costs skyrocket in the summer of 2019 with trade imbalances with China. There were provisions within the contract the District entered into providing additional compensation to contracted vendor for material increases. March of 2020 Covid-19 placed a major burden on the operations staffing of TWMC, as many others. These factors listed have delayed the project and significantly increased the cost associated with its completion.

Recommendation – The District has applied for additional funding sources through the USDA to help complete this vital project. A significant amount of work has been completed recently and I am confident this renovation will be completed soon.

General Ledger Detail Summaryr



User: syndie
02/10/2021 - 9:09 AM
Periods: 01-12
Fiscal Year: 2021
JE Number: 000000

Account Number	FP	JE	Description	Budget Amount	Beginning Balance	Debit This Period	Credit This Period	YTD Amount
08/24/2020	AP 02	54	100987 - Twin Lakes Management Co.			875.00	0.00	
08/24/2020	AP 02	54	100987 - Twin Lakes Management Co.			9,108.84	0.00	
08/24/2020	AP 02	54	100987 - Twin Lakes Management Co.			112.32	0.00	
10/21/2020	AP 04	67	100987 - Twin Lakes Management Co.			13,198.54	0.00	
11/19/2020	AP 05	47	100987 - Twin Lakes Management Co.			962.50	0.00	
12/31/2020	AP 06	77	100987 - Twin Lakes Management Co.			7,087.50	0.00	
01/20/2021	AP 07	57	100987 - Twin Lakes Management Co.		109,727.67	700.00	0.00	
01/31/2021	AP 07	91	000425 - MARTECH *		109,727.67	890.61	0.00	
01-0-1090-314			CIP-Barge Renovation Project	0.00		32,935.31	0.00	142,662.98
1090			CIP-Barge Renovation Project	0.00		32,935.31	0.00	142,662.98
Report Totals:					109,727.67	32,935.31	0.00	142,662.98

General Ledger Detail Summary

User: syndic
 02/10/2021 - 9:09 AM
 Periods: 01-12
 Fiscal Year: 2020
 JE Number: 000000



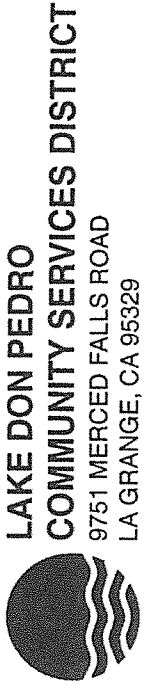
Account Number	FP	JE	Description	Budget Amount	Beginning Balance	Debit This Period	Credit This Period	YTD Amount
07/18/2019 AP	01	33	100987 - Twin Lakes Management Co.			14,114.59	0.00	
08/22/2019 AP	02	47	100987 - Twin Lakes Management Co.			6,159.33	0.00	
09/30/2019 AP	03	107	100987 - Twin Lakes Management Co.			6,664.00	0.00	
12/30/2019 AP	06	61	100987 - Twin Lakes Management Co.			10,223.22	0.00	
01/26/2020 AP	07	51	100987 - Twin Lakes Management Co.			1,240.93	0.00	
02/18/2020 AP	08	40	100987 - Twin Lakes Management Co.			329.04	0.00	
03/19/2020 AP	09	46	100987 - Twin Lakes Management Co.			4,462.00	0.00	
03/19/2020 AP	09	46	100987 - Twin Lakes Management Co.			1,312.50	0.00	
03/31/2020 AP	09	81	100987 - Twin Lakes Management Co.			3,825.04	0.00	
03/31/2020 AP	09	81	100987 - Twin Lakes Management Co.			700.00	0.00	
05/15/2020 AP	11	36	100987 - Twin Lakes Management Co.			1,616.61	0.00	
06/17/2020 AP	11	36	100987 - Twin Lakes Management Co.			8,662.50	0.00	
06/30/2020 AP	12	42	100987 - Twin Lakes Management Co.			1,160.00	0.00	
06/30/2020 AP	12	88	100987 - Twin Lakes Management Co.			1,750.00	0.00	
06/30/2020 AP	12	88	100987 - Twin Lakes Management Co.			8,467.64	0.00	
01-0-1090-314			CIP-Barge Renovation Project	0.00	39,040.27	70,687.40	0.00	109,727.67
1090			CIP-Barge Renovation Project	0.00	39,040.27	70,687.40	0.00	109,727.67

Report Totals:

39,040.27 70,687.40 0.00 109,727.67

General Ledger Detail Summary

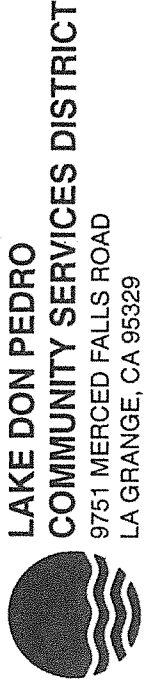
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 02/10/2021 - 9:10 AM
 Periods: 01-12
 Fiscal Year: 2019
 JE Number: 000000



Account Number	AP	FP	JE	Description	Budget Amount	Beginning Balance	Debit This Period	Credit This Period	YTD Amount
08/31/2018	AP	02	96	0000303 - Kennedy/Jenks Consultants			1,987.50	0.00	
01-0-1090-314				CIP-Barge Renovation Project	0.00	37,052.77	1,987.50	0.00	39,040.27
1090				CIP-Barge Renovation Project	0.00	37,052.77	1,987.50	0.00	39,040.27
Report Totals:						37,052.77	1,987.50	0.00	39,040.27

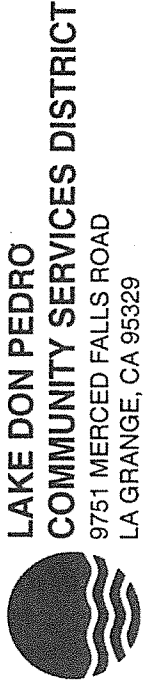
General Ledger Detail Summary

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 Periods: 01-12
 Fiscal Year: 2018
 JE Number: 000000



Account Number	FP	JE	Description	Budget Amount	Beginning Balance	Debit This Period	Credit This Period	YTD Amount
11/01/2017 AP 05	3	000106 - BINKLEY ASSOCIATES, INC	560.00	0.00	0.00			
11/29/2017 AP 05	78	0000303 - Kennedy/Jenks Consultants	5,997.50	0.00	0.00			
11/29/2017 AP 05	78	000106 - BINKLEY ASSOCIATES, INC	297.50	0.00	0.00			
02/09/2018 AP 08	32	0000303 - Kennedy/Jenks Consultants	1,387.50	0.00	0.00			
02/09/2018 AP 08	32	0000303 - Kennedy/Jenks Consultants	12,031.25	0.00	0.00			
02/09/2018 AP 08	32	100987 - Twin Lakes Management Co.	85.00	0.00	0.00			
03/01/2018 AP 09	1	000106 - BINKLEY ASSOCIATES, INC	52.50	0.00	0.00			
03/28/2018 AP 09	85	0000303 - Kennedy/Jenks Consultants	475.00	0.00	0.00			
03/31/2018 AP 09	112	000140 - DOM'S ELECTRIC MOTORS	2,499.29	0.00	0.00			
03/31/2018 AP 09	112	000140 - DOM'S ELECTRIC MOTORS	2,499.29	0.00	0.00			
03/31/2018 GL 09	116	to reclassify transactions	0.00	0.00	4,998.58			
04/25/2018 AP 10	66	0000303 - Kennedy/Jenks Consultants	637.50	0.00	0.00			
04/30/2018 GL 10	102	to reclassify barge invoice	3,690.10	0.00	0.00			
05/10/2018 AP 11	32	0000303 - Kennedy/Jenks Consultants	4,517.50	0.00	0.00			
05/31/2018 AP 11	110	000106 - BINKLEY ASSOCIATES, INC	1,190.00	0.00	0.00			
05/31/2018 AP 11	110	000106 - BINKLEY ASSOCIATES, INC	52.50	0.00	0.00			
01-0-1090-314		CIP-Barge Renovation Project	35,972.43	6,078.92	4,998.58			37,052.77
1090		CIP-Barge Renovation Project	35,972.43	6,078.92	4,998.58			37,052.77
Report Totals:					6,078.92	35,972.43	4,998.58	37,052.77

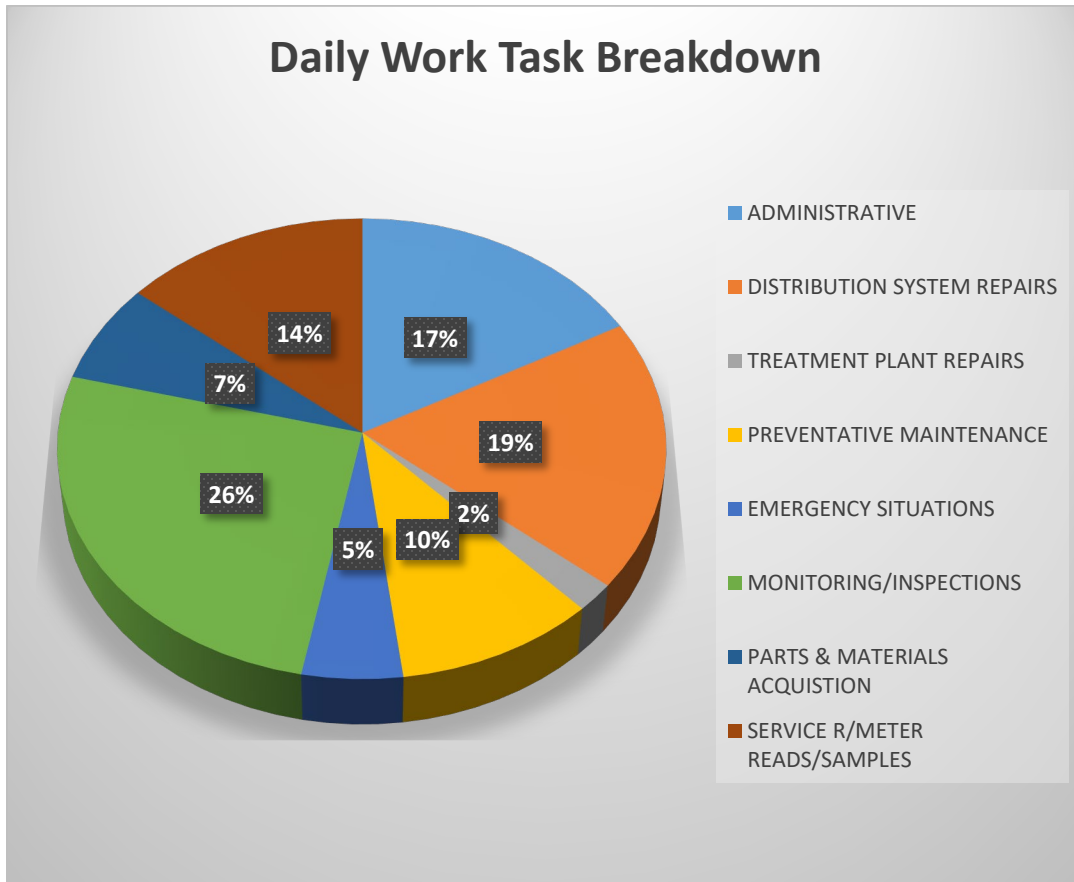
General Ledger Detail Summary



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02/10/2021 - 9:11 AM
Periods: 01-12
Fiscal Year: 2017
JE Number: 000000

Account Number	FP	JE	Description	Budget Amount	Beginning Balance	Debit This Period	Credit This Period	YTD Amount
10/31/2016 GL	04	101	to reclassify invoices - Green Rubber Ck #22403			3,506.42	0.00	
03/28/2017 AP	09	73	000106 - BINKLEY ASSOCIATES, INC			682.50	0.00	
04/30/2017 GL	10	103	to reclassify expenses			1,837.50	0.00	
06/22/2017 AP	12	54	000106 - BINKLEY ASSOCIATES, INC			52.50	0.00	
01-0-1090-314			CIP-Barge Renovation Project	0.00	0.00	6,078.92	0.00	6,078.92
1090			CIP-Barge Renovation Project	0.00	0.00	6,078.92	0.00	6,078.92
Report Totals:					0.00	6,078.92	0.00	6,078.92

Beginning January 19th through February 8th I gathered extensive details on daily work performed in the District's operations staff, myself included. This fifteen workday sample size enabled me to accurately account for where District resources are being utilized. I divided the daily workflow into eight key categories listed below:





Lake Don Pedro Community Services District

STAFF REPORT

To: Board of Directors

From: Patrick McGowan

Date: February 10th, 2021

Subject: Water Storage Tank Report Summary

Description – These are the recommendations found from our latest inspection reports completed last month. Gasket material and mesh for hatches and access points will be ordered in house. Installation will be completed by operations staff once received. Enebro and Alamo tanks will be cleaned once altitude valves are replaced this next fiscal year.

Raw tank – Gasket on access hatch, and mesh on vents.

Avenida/Central – Gasket on access hatch, re-attach cable to float.

Alamo – Gasket on access hatch, install new water level marker board. Clean tank.

Arboloda – Gasket on access hatch.

Coronado – Gasket on access hatch, install new water level marker board. Replace operable ladder.

Enebro – Mesh on vents, new water level marker board. Clean tank.

Intake – Gasket on access hatch, mesh on exterior overflow.

Lazo – Gasket on access hatch.

Sturlevant – Gasket on access hatch, install new water marker board. Replace operable ladder.

Recommendation – No action required at this time.